



CICP-PRIMARY APPLICATION CHECKLIST

Use this checklist to ensure you have completed all components before submitting your application.

CICP – Primary

1. Current curriculum vitae (CV) including certified copies of qualifications and registration (where applicable) have been provided. This includes:
 - ACIPC Foundations of Infection Prevention and Control Course, or equivalent as approved by ACIPC
 - ACSQHC Infection Control modules
 - One of the Hand Hygiene Australia modules
2. CV reflects that you have practised in infection control for the prescribed period associated with the level of credential.
 - a) CV reflects you have completed the educational requirements associated with the level of credential
 - b) Peer Reviewer has been:
 - supplied with the peer review submission form relevant to the credential
 - advised of the due date for submission
 - advised that they may be contacted by the Chair of the PACS Committee for additional information if required?
3. Applicants must include a Statement of Service from their current employer OR a certified Statutory Declaration outlining their current position in IPC.
4. Your application includes the prescribed reflective submission on your infection control role over the past twelve (12) months.
5. Your application includes your portfolio submission on one of the reflective narrative topics listed.
6. You have paid the application fee.

If all the elements of your application are complete please upload your documents in our Primary Application Portal located here: <https://www.acipc.org.au/members/credentialling-application/>
<https://cdesign.eventsair.com/acipc-secretariat/primarycredentiallingportal>