



## CICP-EXPERT APPLICATION CHECKLIST

Use this checklist to ensure you have completed all components before submitting your application.

### CICP – Expert

1. Current curriculum vitae (CV) including certified copies of qualifications and registration (where applicable) have been provided.

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2. CV reflects that you have practised in infection control for the prescribed period associated with the level of credential.
  - a) CV reflects you have completed the educational requirements associated with the level of credential
  - b) Peer Reviewer has been:
    - supplied with the peer review submission form relevant to the credential
    - advised of the due date for submission
    - advised that they may be contacted by the Chair of the PACS Committee for additional information if required?

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3. Applicants must include a Statement of Service from their current employer OR a certified Statutory Declaration outlining their current position in IPC.

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4. Your application includes three (3) reflective submissions as prescribed.

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5. Your application includes your portfolio submission on how you contribute to the profession of infection prevention and control and maintain your skills at the expert level.

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6. You have paid the application fee.

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If all the elements of your application are complete please upload your documents in our Expert Application Portal located here: <https://www.acipc.org.au/members/credentialling-application/>  
<https://cdesign.eventsair.com/acipc-secretariat/expertcredentiallingportal>