



ACIPC

Australasian College
for Infection Prevention and Control

Notice of Annual General Meeting and Agenda

Notice of Annual General Meeting

Australasian College for Infection Prevention and Control Ltd (ACIPC) ABN 61 154 341 036

Dear Member,

Notice is hereby given that an Annual General Meeting of the Australasian College for Infection Prevention and Control Ltd will be held on Tuesday 9 November commencing at 5:10 pm (AEDT) via Zoom. Members will be sent registration details prior to the meeting.

Attached are:

- the agenda for this meeting
- the minutes of the last annual general meeting
- proxy appointment form

At the AGM, members will have the opportunity to:

- find out about the College's operations and finances
- ask questions about the College's operations and finances

At the meeting, members will be asked to vote on resolutions to:

- accept the minutes of the last annual general meeting
- accept the annual report
- accept the auditor's report and annual financial statements
- appoint an auditor
- appoint the President-Elect and appoint Directors for 2021 to 2023

Appointment of President-Elect and Directors

Eligible members were invited to nominate for the Board by the 17 October 2021. There are up to seven board positions for Directors and one for the President-Elect. An election will be held, prior to the AGM, when the number of nominations accepted by the Board exceeds the number of available positions. Full, Fellow and Life Members are eligible to vote. Members will be advised on Friday 22 October if an election is required.

Regards,

Associate Professor Phil Russo
President, ACIPC Ltd

Annual General Meeting Agenda

Australasian College for Infection Prevention and Control Ltd (ACIPC) ABN 61 154 341 036

DATE: Tuesday 9 November 2021

TIME: 5:10 AEDT

LOCATION: by Zoom

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZEqdOyvqD0qEtXXcQPlu4ZrEQjIBh2AKAxH>

1. Quorum confirmed and meeting declared open
2. Acknowledgment of Country
3. Welcome and introductions
4. Apologies
5. Declaration of proxies
6. Declarations of conflicts of interests
7. Confirmation of previous AGM minutes
8. Presentation of Annual Report
9. Presentation of Audit and Annual Financial Statements
10. Appointment of Auditor
11. Questions to the Board
12. Appointment of President-Elect
13. Appointment of Directors
14. General business
15. Meeting close



Appointment of Proxy

I, (full name)

of (full address)

being a financial voting member of the Australasian College for Infection Prevention and Control Ltd,
APPOINT

..... (full name of proxy)

or, in their absence, appoint the Chairperson AS MY PROXY to vote for me on my behalf at the ACIPC 2021 Annual General Meeting to be held on Tuesday 9 November 2021 and at any adjournment of that meeting.

.....

SIGNED (member's signature)

.....

DATE

NOTES:

- A member may appoint one proxy
- A proxy must be a financial voting member of ACIPC
- Proxies must be received by the office by 10 am AEDT on Monday 8 November 2021 by email to office@acipc.org.au

