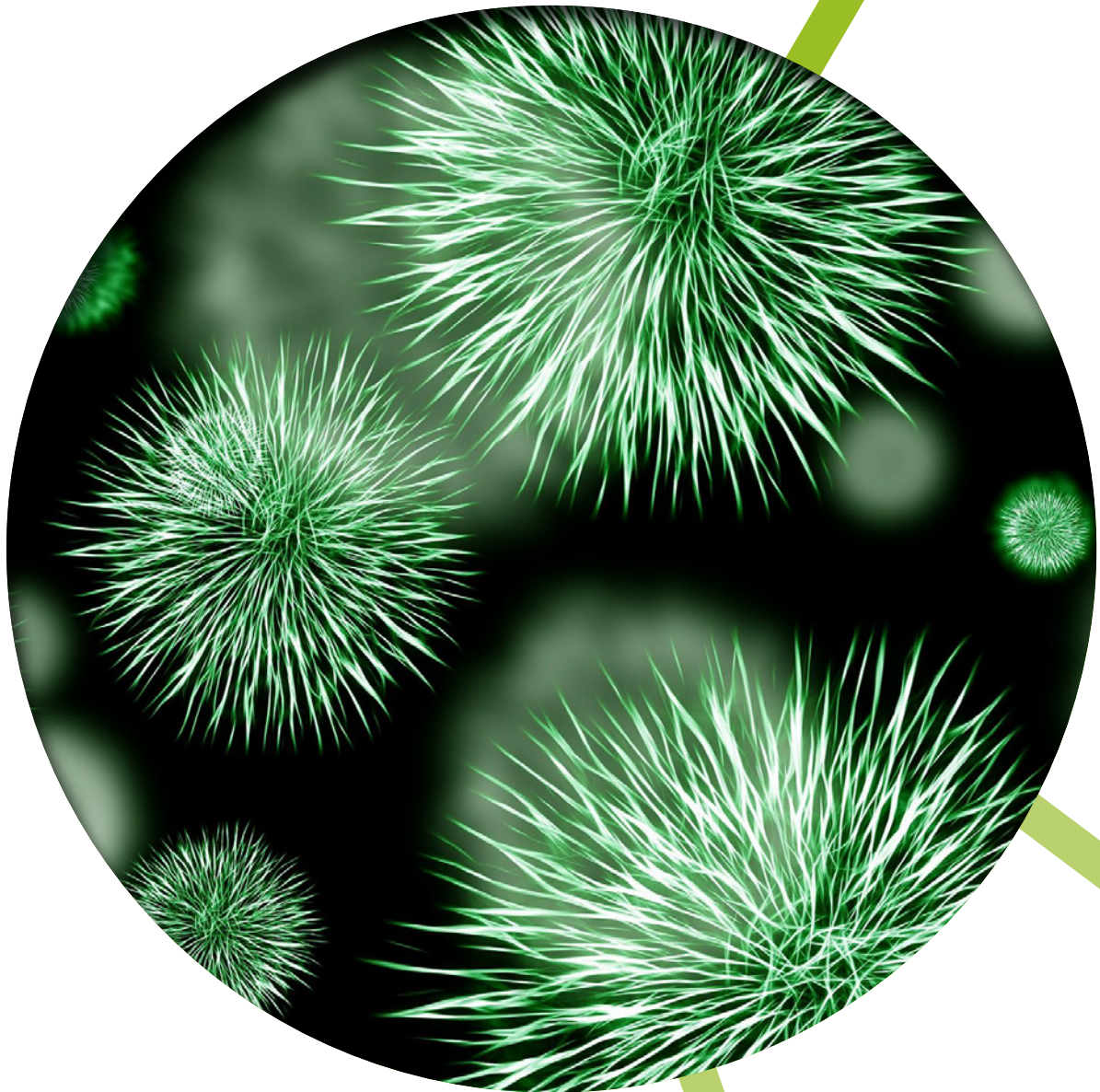


Annual Report 2019



ACIPC
Australasian College
for Infection Prevention and Control

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**ACIPC has 1,143
Members as at
30 October 2019**

About ACIPC

The Australasian College for Infection Prevention and Control (ACIPC or the College) is the peak body for Infection Prevention and Control professionals in the Australasian region. The vision of ACIPC is to be the voice for infection prevention and control professionals focused on providing leadership and promoting education and evidence-based practice outcomes for a healthy community.



ACIPC is a company, limited by guarantee and incorporated under the Corporations Act. It is a not-for-profit association that is also a Registered Charity with Australian

Charities and Not-for-Profits Commission (ACNC) and is endorsed as a Deductible Gift Recipient (DGR) from 12 January 2012.

The importance of infection prevention and control in all healthcare facilities can not be overstated. In an era when antibiotic resistance is increasing, antimicrobial stewardship becomes the responsibility of all infection prevention and control professionals. Hospital Acquired Infection (HAIs) cause unnecessary burden to the physical and emotional health of patients and their families as well as to healthcare workers, with a flow-on time and monetary cost to the entire healthcare system. Increased research, education and consistent application of evidence-based infection prevention and control practices all play a key role in reducing the incidences of HAIs.

ACIPC provides education to our members and the broader IPC community, advocates on behalf of the IPC community at all levels of government and collaborates with other health related bodies and international IPC organisations to help bring infection prevention and control, the latest research, updated education and improved practices to all IPC professionals and other healthcare workers.

ACIPC Strategic Priorities:

- Strengthen our profile, communications and relationships with members, industry and partners.
- Grow the business and invest in our financial sustainability.
- Strengthen the reputation and profile of our flagship journal.
- Strengthen the profile of ACIPC Credentialing Framework together with the ACIPC Practice Standards.
- Strengthen the profile of ACIPC Foundations of Infection Prevention and Control course.
- Expand ACIPC education initiatives, including short courses and accreditation of external courses.
- Support the growth and profile of the annual ACIPC International Conference.
- Maintain best practice governance and business processes

ACIPC has 1,143 Members as at 30 October 2019

1,011	Australasian Full Members
5	Fellows
18	Life Members
14	Australasian Retired Members
27	Australasian Postgraduate Members
1	Australasian Undergraduate Members
22	International Members
20	Low-Middle Income International Members
25	Corporate Members



College Patron



Professor Peter Collignon

Professor Collignon AM, M.B, B.S(Hons), B.Sc(Med), PhD, FASM, FRACP, FRCPA is an Infectious Diseases Physician and Clinical Microbiologist at ACT Pathology and Canberra Hospital and a Professor in the Medical School of the Australian National University.

He is a Member of the Order of Australia (AM) for services to Medicine in Infectious Diseases, Microbiology and Infection Control.

Active in many public health advocacy issues, Peter's particular interests are antibiotic resistance, infection control and hospital acquired infections. His research is widely published and referenced in many Australian and International journals.

He is member of numerous national and international committees, including as an expert to the World Health Organization (WHO) on the issue of antibiotic resistance and the use of antibiotics in food animals since 2000.

In October 2017 he was awarded a PhD by thesis, examination and defence in Amsterdam (Vrije Universiteit – VU) on the topic of antibiotic resistance and One Health.



President's Report

It has been a pleasure and privilege to fulfil the role of President of the Australasian College of Infection Prevention and Control (the College) for the past two years. The Board of Directors of the College, in their role of overseeing the management and leadership of the College, has helped capitalise on many of the opportunities recognised when commencing my term as President. Together with the Board of Directors, all of the ACIPC Committees and the secretariat, we have striven to enhance profile and member experience of the College. I extend my sincere thanks to the Board of Directors and all Committee members for your ongoing commitment and dedication to the success of the College. It has been an honour to work with each and every one of you.

As I come to the end of my term as President, I reflect back on what the College has achieved over that time. The Strategic Directions detailed at the beginning of this Report have been the focus of the Board of Directors for the past two years and remain as valid today as when they were written. We have:

- strengthened our profile, communication and relationship with members, industry and partners
- improved our financial sustainability and have moved our operations out of the red into the black for the first time since the College was formed
- maintained and fine-tuned our governance and business practices over the year which allows the College to ensure we are delivering on our promises
- produced a monthly eNewsletter every month that is jam packed with industry news and information
- conducted a member survey that fed back to us what the College is doing

well and areas for improvement which has allowed us to develop action plans to achieve these suggestions,

- increased the profile of the journal, which is now Medline indexed and has continued to grow in strength, with downloads more than tripling since 2017
- developed a framework for recredentialing at the Primary and Advanced levels and applications for credentialing/reccredentialing more than doubled this year
- delivered two Foundations of Infection Prevention and Control courses which is continuously updated so that the modules and the program delivery ensures the latest information is included and contemporary adult online learning methods are employed
- delivered free monthly member-only 'lunch and learn' webinars
- delivered two-day Aged Care courses
- conducted a number of Meet the Expert / networking events around the country
- ACIPC also co-badged with GAMA to deliver six full day programs featuring Martin Keirnan, Brett Mitchell and Ramon Shaban together with local presenters in each state
- exceeded expectation with the delivery of an outstanding international conference in November 2018 with the greatest number of delegates ever and a world-class program

Strengthening our Profile

The College continues to grow in membership and profile. The elected officers and members of ACIPC represent the College on a number of national and international organisations and by presenting at conferences.

President's Report continued ...

Further, the College collaborates with a broad range of organisations to ensure that ACIPC is the voice for all Australasian IPCs, and supports research to further the vision of evidence-based practices.

In 2019, the College participated in many such representations and collaborations, some of which are listed:

National Profile and Collaborations

- Australian Strategic and Technical Advisory Committee on Antimicrobial Resistance (ASTAG).
- The Healthcare Associated Infection Advisory Committee of the Australian Commission on Safety and Quality on Health Care
- National Hand Hygiene Advisory Committee
- Confederation of National Nursing and Midwifery Organisations CoNNMO
- Global Health Alliance Australia
- Australian Sepsis Network
- QLD AMR Strategy Round Table Meetings
- AMS Jurisdictional Advisory Committee
- Australasian Society for Infectious Diseases – Healthcare Infection Control Special Interest Group HICSIG
- AURA
- Wounds Australia
- Australian Institute of Refrigeration, Air Conditioning and Heating (AIRAH)
- ACIPC continues its longstanding active contribution to global efforts

to prevent and contain the spread of infectious diseases and infection. ACIPC is a long term and committed partner of the Global Outbreak Alert and Response Network (GOARN) whose primary aim is to help affected populations contain infectious disease outbreaks and prevent international emergencies.

Guidelines, Standards and Position Statements

- Members representing ACIPC contributed to a number of national position statements and guidelines
 - Australian Commission on Safety and Quality in Health Care: Peripheral Venous Access Clinical Care Standard
 - Standards Australia - HE-023 AS/NZS 4187 - AS/NZS 4187 Sterile reprocessing of reusable medical devices and surgical instruments
 - ACHS Clinical Indicator Expert Commentary (Infection Control)
 - the GESA Consensus Statements

Submissions

- Aged Care Royal Commission

International Profile and Collaborations

- ACIPC has representation on the Board of International Federation of Infection Control (IFIC). Representation on IFIC will further consolidate our place on the international stage and bring benefits to the College and members through increased partnerships and activities.
- APSIC (Vietnam) Board Meeting
- APSIC VAM Round table meeting

President's Report continued ...

- ACIPC collaborates with Webber Training, delivering Webber Teleclasses to our members for free, including those that attract a registration fee.

Professional Partnerships

- The College has also been active in the AMR space, and have convened a group from Australasian Society for Infectious Diseases, Australian Society for Antimicrobials, to progress advocacy around national coordination on AMR. We are advocating for effective coordination of current and future AMR efforts in human and animal health and agriculture.
- Other External Partnerships include the Australian Dental Association with whom we have worked to develop a training resource (video) for dental assistants on appropriate use of PPE in dental procedures and reprocessing reusable medical devices.

Conference Presentations

- Ambulance Council Conference
- Architects Designers Engineers Conference

Research Supported

- Associate Professor Philip Russo – *Partnership in NHMRC (National Health and Medical Research Council) Grant*
- Dr Holly Seale – *Promoting patient partnerships for IPC*
- Dr Nigel Barr – *Research project to develop a framework promoting asepsis in paramedic practice*

- Commonwealth Health Department Evaluation – Rural Health Multi-Disciplinary Training Program Survey
- Ruth Barratt – *The National PPE Training Survey (The Research Survey)*

- Dr Benjamin Smith – *Regional variation in influenza management*
- Katherine McKay – *Electronic Surveillance for Hand Hygiene Auditing: an exploratory and evaluative study*
- 2019 WHO Global survey

In January this year the College engaged a new Executive Manager, Sue Loucks, who brings a wealth of health association governance and management experience with her. Sue has proven to be an excellent addition to the College leadership team. In May our two Education Officers, Sue Greig and Fiona Gotterson, completed their contracts after preparing a new and engaging education program for the College. In the same month a new Education Officer, Jackie Miley joined the College. Jackie is an IPC Professional with qualifications in adult online learning. She was a lecturer in MSc IPC at Brookes University in the UK and delivers all of the benefits of that experience to the ACIPC education program. Jackie has built on the work of Sue and Fiona, delivering an exciting education portfolio for members - the passion, drive and professionalism of all three has been truly appreciated.

Membership has grown significantly with 1,143 members at the end of October 2019 up from 938 at October 2018.

Corporate Membership was introduced this year to strengthen the collaborative opportunities with our industry partners, who make so much possible for the IPC Community.

President's Report continued ...

This growth in membership is a reflection on the wonderful resources, education and advocacy the College brings to the IPC community, and in return increases the breadth and depth of experience and resources available to all members. The number of credentialled, and re-credentialled, members continues to grow, highlighting the value of the credentialing process. With members credentialled at all three levels, Primary, Advanced and Expert, we are now seeing the first wave of Primary and Advanced Credentialled members applying for re-credentialling. The College regularly receives feedback that the process of applying for credentialing and re-credentialling, especially the reflective journals and seeking peer reviews, affords our members the opportunity to reflect on how far they have come and to truly appreciate their own growth as well as the mentoring they have both received and given.

The College appointed two more Fellows this year, Thea van de Mortel and Belinda Henderson. Fellowship of the College recognises significant professional achievement and contribution to the ACIPC and the IPC profession. Congratulations to our newest Fellows.

Infexion Connexion has been well subscribed and utilised this year and I thank Michael Wishart for moderating this extremely successful online chat room. It is an invaluable resource for all of our members and I commend it to you.

I would like to take this opportunity to thank the College Secretarial Team. Sara Kirby, who all of you would know from her many dealings with you, provides an excellent service to all of our members as well as to every Committee and the Board and the Executive Management Team. Sam Morley works

in the Australasian Office with Sara three days a week, managing the Foundations students' enrolments and the membership database.

Lastly, and most importantly, on behalf of the Board of Directors, I thank all ACIPC members for your contribution to the College and the profession and I wish you every success in 2020.

Yours in infection prevention and control,



Professor Marilyn Cruickshank

President



**Congratulations to
two new Fellows:
Thea van de Mortel
Belinda Henderson**

Board of Directors



Professor Marilyn Cruickshank CICP-E

President

Professor Marilyn Cruickshank is a registered nurse and Professor of Nursing Research at University of Technology Sydney. In this role, Marilyn provides a leadership role for nursing research within the Sydney Children's Hospitals Network. Prior to this Marilyn was Director of the national HAI program at the Australian Commission on Safety and Quality in Healthcare for a ten year period where she led work on national HAI surveillance, the national hand hygiene program, antimicrobial stewardship, national infection control guidelines, and Standard 3 of the National Safety and Quality Health Service Standards. Marilyn developed a keen interest in infection prevention and control as Clinical Nurse Consultant for paediatric HIV, developing guidelines and policies for maternal transmission and for children with HIV in hospitals and the community. Marilyn is also a member of the Australian Scientific and Technical Advisory Group (ASTAG), and formerly the Chair of the AMR Standing Committee. Marilyn has co-edited a number of publications on national AMS and HAI surveillance and represented Australia at international meetings, such as APEC and the Western Pacific Regional Office of the World Health Organisation. Marilyn was appointed as professor at School of Nursing and Midwifery, Griffith University in 2015.



Associate Professor Philip Russo CICP-E, FACIPC

President-Elect and Chair Governance Finance & Risk Committee

Phil has worked in infection prevention and control for over 25 years in a number of different positions including: several roles in infection prevention in major Victorian hospitals, inaugural Operational Director of the VICNISS Coordinating Centre and National Manager of Hand Hygiene Australia.

Phil has a Masters in Clinical Epidemiology and completed his PhD on HAI Surveillance in 2016. Phil was the Chair of the National Consultative Steering Committee, and has been a Board Member of the College since 2014. His current role is Director, Cabrini Monash University Department of Nursing Research. Phil strongly supports national initiatives in healthcare prevention that are fostered by the College, and is proud of the College's achievements in representing its members at both national and international forums.



Board of Directors continued ...



Professor Ramon Shaban **CICP-E**

Immediate Past President

Professor Ramon Shaban is an internationally respected clinician, educator and researcher. A nurse scientist, infection control practitioner and emergency nurse, Professor Shaban's expertise emergency care and infection prevention and control is the basis of a highly successful and integrated program of teaching, practice, and research. He is Clinical Chair, Infection Prevention and Control Sydney Nursing School and Marie Bashir Institute for Infectious Diseases and Biosecurity, The University of Sydney and Western Sydney Local Health District. He is an active member of variety of professional groups and committees including the Australian Strategic and Technical Advisory Group on Antimicrobial Resistance, Editor-in-Chief of the Australasian Emergency Nursing Journal, and Editor of the journal Infection, Disease and Health.



Dr Stéphane Bouchoucha **CICP-A**

Director and Chair **Practice Guidance Committee**

Stéphane Bouchoucha is a senior lecturer and researcher at Deakin University. With over 20 years' experience as a registered nurse and an academic, Stéphane has worked in a variety of clinical (critical care, Infection Prevention and, Leadership and management) and community settings. Stéphane's involvement in Infection Prevention and Control dates from the late 1990s when he was a volunteer with AIDES (The main French NGO dedicated to HIV) and subsequently worked there, leading the French involvement into Eurosupport 1, a Europe wide study investigating HIV/AIDS patient access to care in European countries. Stéphane has developed a program of research in infection prevention and control informed by his Master of Science (Public Health) and PhD where he investigated the psychosocial factors affecting adherence to Standard Precautions and developed and validated a scale: *The Factors Influencing Adherence to Standard Precautions Scale (FIASPS)*. As an early career researcher, Stéphane was successful in receiving 2 early career grants in 2016, one of which was from the ACIPC to consolidate infection prevention and control work.



Board of Directors continued ...



Sally Havers
CICP-E, FACIPC

**Director and Chair Conference
Scientific Organising Committee**

Sally is a committed Infection Control Professional of ten years, with a passion for improving and ensuring safe patient care. Sally's current experience includes management and completion of large scale, multi-centre research projects (including ethical clearance and protocol development) as well as extensive project management experience in the development and roll out of a large national infection prevention program. Sally has experience managing multidisciplinary research and project teams, with an active commitment to Infection Control and Infectious Diseases research, both nationally and internationally. Sally has received Certification at the level "Expert" with the Australasian College of Infection Prevention and Control (re-credentialed 2017).



Dr Deborah Macbeth
CICP-E

**Director and Chair Credentialling &
Professional Standards Committee**

An Infection Control Professional since 1993, Deborah has augmented her experience with formal study and research, completing the APIC Basic Infection Control Course in Chicago in 1995. Her PhD awarded in 2005 was based on ethnographic research into the influence of clinical culture on infection control practice. Deborah contributes to the profession through membership and service most recently to ACIPC on the Credentialling and Professional Standards Committee.

Board of Directors continued ...



Peter Martin

Director and Consumer Representative

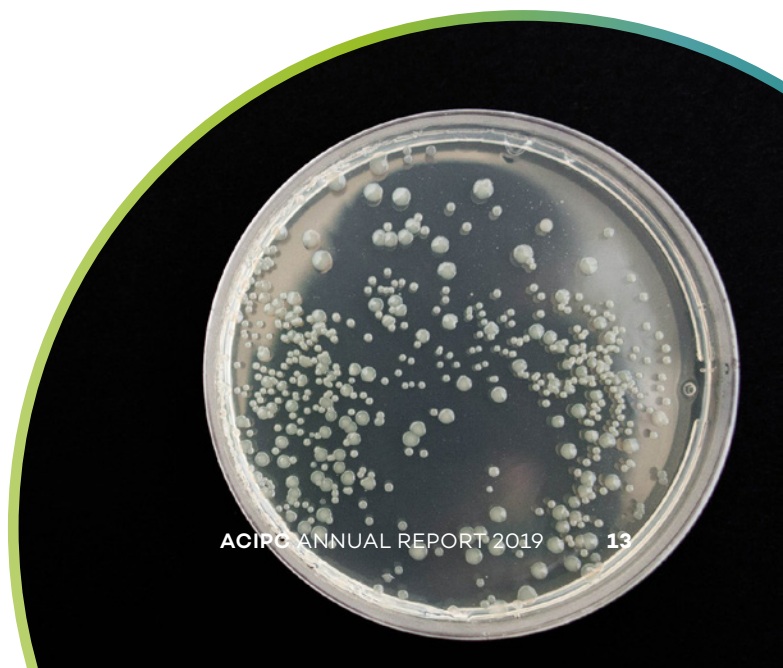
Peter Martin, OAM, has a background in Education having worked in secondary schools for almost 40 years. Subsequently he has had extensive experience in professional organisations (including the Australian Secondary Principals' Association Inc), and health administration, being a member of the Board and past Chairman at Stawell Regional Health as well as experience as a member of a number of advisory committees dealing with primary care, services for older people, the provision of training for board members, and the allocation of funding in rural areas. Peter is a community-minded person being a member of his local Lions Club for over 35 years. He also has experience in the regulatory sphere having been a non-practitioner member of the Dental Practice Board of Victoria and the Dental Board of Australia. Peter commenced his Board position in January 2016.



Kristie Popkiss CICP-E

Director and Chair Education & Professional Development Committee

Kristie Popkiss is motivated, passionate and committed to the field of Infection Prevention and Control because of the significant impact that it has on patients, visitors and staff in our health services across Australasia. She believes that Infection Prevention and Control requires more visibility, transparency and a higher profile, to improve the level of safety in healthcare facilities. Kristie is currently the Quality & Risk Manager St John of God Midland Public & Private Hospital and is a Credentialed Infection Control Practitioner – Expert level, with over 10 years' experience in the field. Kristie's goal is to further contribute to the greater vision of improving both the culture and best practices of Infection Control for Australasia.



Board of Directors continued ...



Sandra Roodt
CICP-E

**Director and Chair Member
Engagement Committee**

Sandra Roodt is a Registered Nurse with 8 years' experience working in Infection Prevention and Control in Australia. Sandra currently holds the position of Infection Control & Staff Health Manager at Calvary Public Hospital Bruce in Canberra. Prior to immigrating to Australia in 2009, Sandra was a Nursing Officer in South African National Defence Force (SANDF) for 14 years. Sandra has completed a Master of Public Health (major in communicable diseases) in December 2016 and is a Credentialed Infection Control Practitioner – Expert Level.



**Associate Professor
Thea van de Mortel**
CICP-E

Director and International Engagement

Associate Professor Thea van de Mortel, RN, BSc.(Hons) (Biology), MHIthSc., PhD, is Deputy Head of School (Learning and Teaching) in the School of Nursing and Midwifery at Griffith University. Thea was a Clinical Nurse Specialist in Intensive Care who developed an interest in science and infection control due to the high rate of hospital acquired infections in critically ill patients. She subsequently completed an Honours degree in biology, a Masters in Health Science, and a PhD on health care students' hand hygiene knowledge, beliefs, practices and education. This research included the development and validation of a Hand Hygiene Questionnaire which was administered to nursing and medical students in Bachelor's programs from 20 universities in four countries. She went on to teach microbiology, infection control and epidemiology to undergraduate and postgraduate nursing and public health students, and is currently teaching into the Griffith University Postgraduate Infection Prevention and Control Program. Thea has been conducting infection prevention and control research since 1994, and has published multiple papers on topics including hand hygiene, health care workers attitudes towards Hepatitis C, and doctors' antimicrobial prescribing practices.



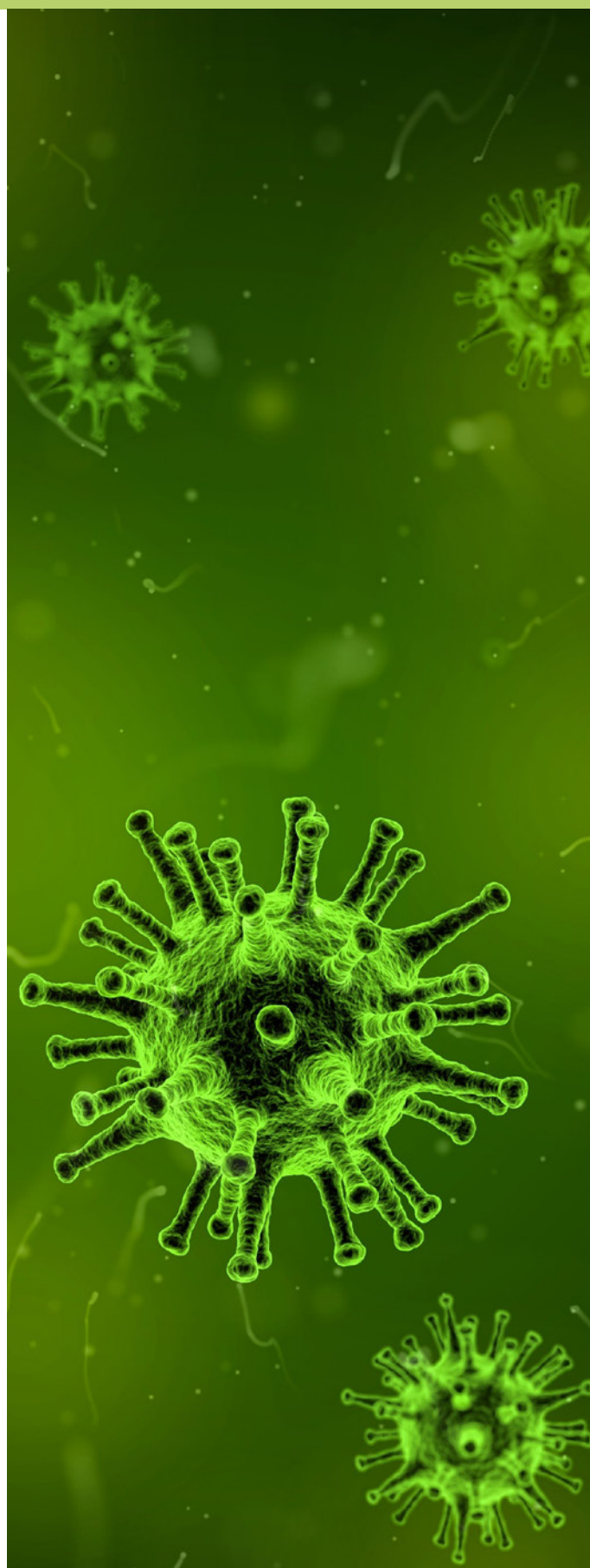
Board of Directors continued ...



Michael Wishart **CICP-E**

Director and Deputy Chair Education & PD Committee Infection Connexion Moderator

Michael Wishart is an infection control specialist with over 20 years' experience of managing infection control programs and consulting on infection control issues. Michael established and maintains an ACIPC endorsed email discussion list for discussion of infection control related matters by Australian infection control professionals (<http://aicalist.org.au/archives>) and has worked as a consultant for hospitals, day procedure centers, and office practices through HICMR Pty Ltd. Michael is an experienced educator and has provided infection control education sessions for residential aged care establishments through ACHA Health and RCNA as well as yearly two-day infection control seminars for health professionals at Ashford Hospital. Michael also worked as a technical consultant to CDNA national infection control guidelines review steering committee. Michael is registered with AHPRA as a Registered Nurse. He currently coordinates the infection prevention and control program at St Vincent's Private Hospital Northside in Brisbane.



ACIPC Board Member Attendance at 2019 Board of Directors Meetings

Board Member	Number of 2019 Board Meetings Eligible to Attend	Board Meetings Attended	Apologies Received
Professor Marilyn Cruickshank	10	10	n/a
Dr Philip Russo	10	10	n/a
Professor Ramon Shaban	10	8	2
Dr Deborah Macbeth	10	7	3
Ms Sally Havers	10	9	1
Ms Kristie Popkiss	10	9	1
Mr Michael Wishart	10	9	1
Dr Stéphane Bouchoucha	10	7	3
Ms Sandra Roodt	10	9	1
Associate Professor Thea van de Mortel	10	7	3
Mr Peter Martin OAM	10	8	2

Ex-Officio	Number of 2019 Board Meetings Eligible to Attend	Board Meetings Attended	Apologies Received
Sue Loucks, Executive Manager	10	10	n/a
Sara Kirby, Australasian Office Manager	10	10	n/a

Journal



Professor Brett Mitchell **CIPC-E, FACIPC**

Editor-in-Chief **Infection, Disease and Health**

Professor Brett Mitchell is Editor-in-Chief of Infection, Disease in Health. He is a Professor of Nursing at the University of Newcastle and has over 150 peer reviewed publications and conference presentations. Professor Mitchell is a Fellow of ACIPC and the Australian College of Nursing. Brett has worked in the area of infection control for many years, including leading infection control programs in hospitals and at a State level. His research interests in the area of infection control include environmental cleaning, pneumonia, surveillance and urinary tract infections.

Secretariat



Sue Loucks

Executive Manager

Joining ACIPC in January 2019, Sue has a background in health industry associations for more than two decades. Outcomes driven with a passion for governance and working smarter, not harder, Sue is working with the ACIPC Board, Secretariat and volunteers to bring growth and financial stability to the association by meeting the needs of ACIPC members; delivering a broad range of educational activities to all ICP professionals; strengthening relationships with industry partners and enhancing ACIPCs profile with national and international associations and government bodies.

A member of the Australian Institute of Company Directors, Sue was previously with The Australasian Society for Ultrasound in Medicine (ASUM) and the Complementary Healthcare Council (now Complementary Medicines Australia). As a Therapeutic Goods Consultant, Sue worked closely with the Therapeutic Goods Administration and the complementary medicine industry.

Secretariat continued ...



Sara Kirby

Australasian Office Manager

Sara has been with ACIPC since April 2017 and is based in Hobart, working alongside the team at Conference Design who have run the ACIPC Conference for a number of years. Prior to ACIPC, Sara worked as a Training Officer for the NSW Independent Commission Against Corruption (ICAC) and in the Restorative Justice Unit at NSW Department of Justice. Sara has also worked as a consultant to government agencies in the area of workplace conflict management and staff training. In her spare time, she is a bird nerd.



Jackie Miley

Education Officer

Jackie Miley, MSC, Cert IC, PG Cert PH, RN, has worked as a Senior Infection Control Practitioner, Nurse Manager, and Operating Room nurse in Ireland, UK and Australia. Her career spans Clinical Practice, Leadership, Management and Education.

Jackie, in the role of Senior Lecturer at Brookes University in Oxford UK, was appointed to Course Coordinator of a Masters Degree Course in Infection Prevention and Control, and conducted this course in face to face and online modes. She also taught post graduate modules in Microbiology, Immunology, Infection Prevention and Control, Communicable Diseases, Health Promotion, Finance for Nurse Managers and Executives in Hong Kong and in the UK.

More recently Jackie has worked in Infection Prevention and Control in various hospitals in Melbourne, Jackie feels that Infection Prevention and Control and Education are her passion.



**Membership grew
nearly 22% over
the past year.**

From the Executive Manager

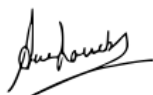
Stepping into this role at the beginning of 2019 I recognized that education, membership, and partnerships with industry were all areas where consolidation and growth would be beneficial and we've worked towards these this year, delivering more educational events over 2019 than for some time, and laying the groundwork for even more in 2020.

This year we have introduced turnitin to assist our students in their original assignment writing and developed an Academic Integrity Policy. Membership has grown by nearly 22% over last year, a significant growth by any standards. Member benefits are growing with increased education, free Webber Training Teleclasses and discounts in the Elsevier online bookshop. Partnerships with industry are strengthening and I look forward to working with our Corporate Members over the coming years.

Good governance is needed to underpin all of these activities, and a number of policies have been updated and structures formalised over 2019. Financial and membership reporting have been more detailed, providing trend information to the Board. This would not be possible without the support of the Secretariat Team of Sara Kirby, Jackie Miley and Sam Morley.

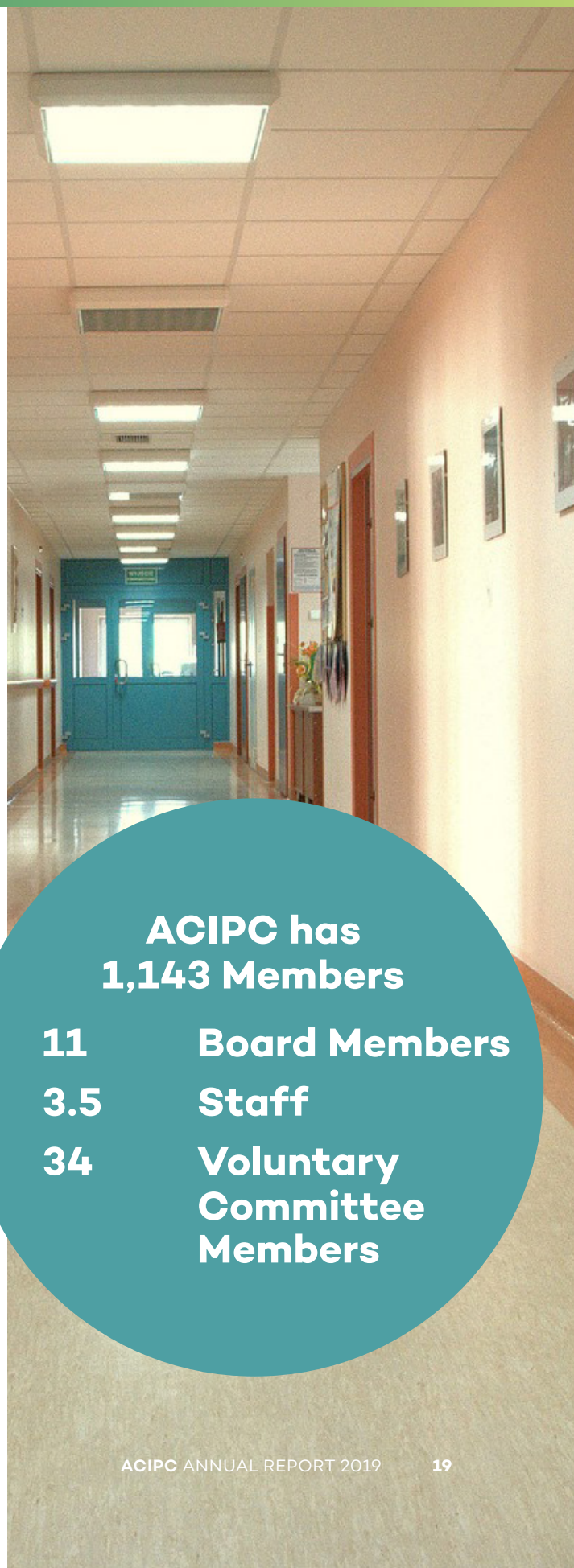
In closing, I would like to express my thanks to all ACIPC members for their continued support of the College, it has been an honour to work for you for the past ten months. I encourage each and every one of you to stay as passionate as you are, to become more involved where, when and if you can, to promote the College to all of your colleagues, to attend College events to help make them a success and to be in touch with any ideas or suggestions you may have.

Looking forward, moving ahead.



Sue Loucks

Executive Manager



**ACIPC has
1,143 Members**

11	Board Members
3.5	Staff
34	Voluntary Committee Members

Company and Organisational Structure

The College is a Company Limited by Guarantee and incorporated under the Corporations Act. This means that our Board of Directors have all of the same legal and financial duties and responsibilities as Directors of the big companies we all know such as the banks and BHP. ACIPC is also Not-for-Profit, which means that we do not pay dividends to shareholders. This doesn't mean that we don't have to strive to make a profit – in fact it is vital that we do, as we must ensure that ACIPC does not trade while insolvent. Continued financial sustainability is a cornerstone of any successful organisation. The College is also a Registered Charity reporting to the Australian Charities and Not-for-Profits Commission (ACNC) and is registered as a Deductible Gift Recipient (note, not all Charities are also Deductible Gift Recipients). This means that any donations made to ACIPC receive a Tax Receipt that can be used as a tax deduction by the donor. Lastly, and perhaps most importantly, the College is a Member Association; meaning it is your Association – run by the members for the members.

College funds are raised through the provision of educational opportunities and the conference (both by delegate registrations and corporate sponsorship) and individual and corporate membership payments. No funding is received from any government sources and all College funds are to be used for the benefit of members and ongoing management of the College.

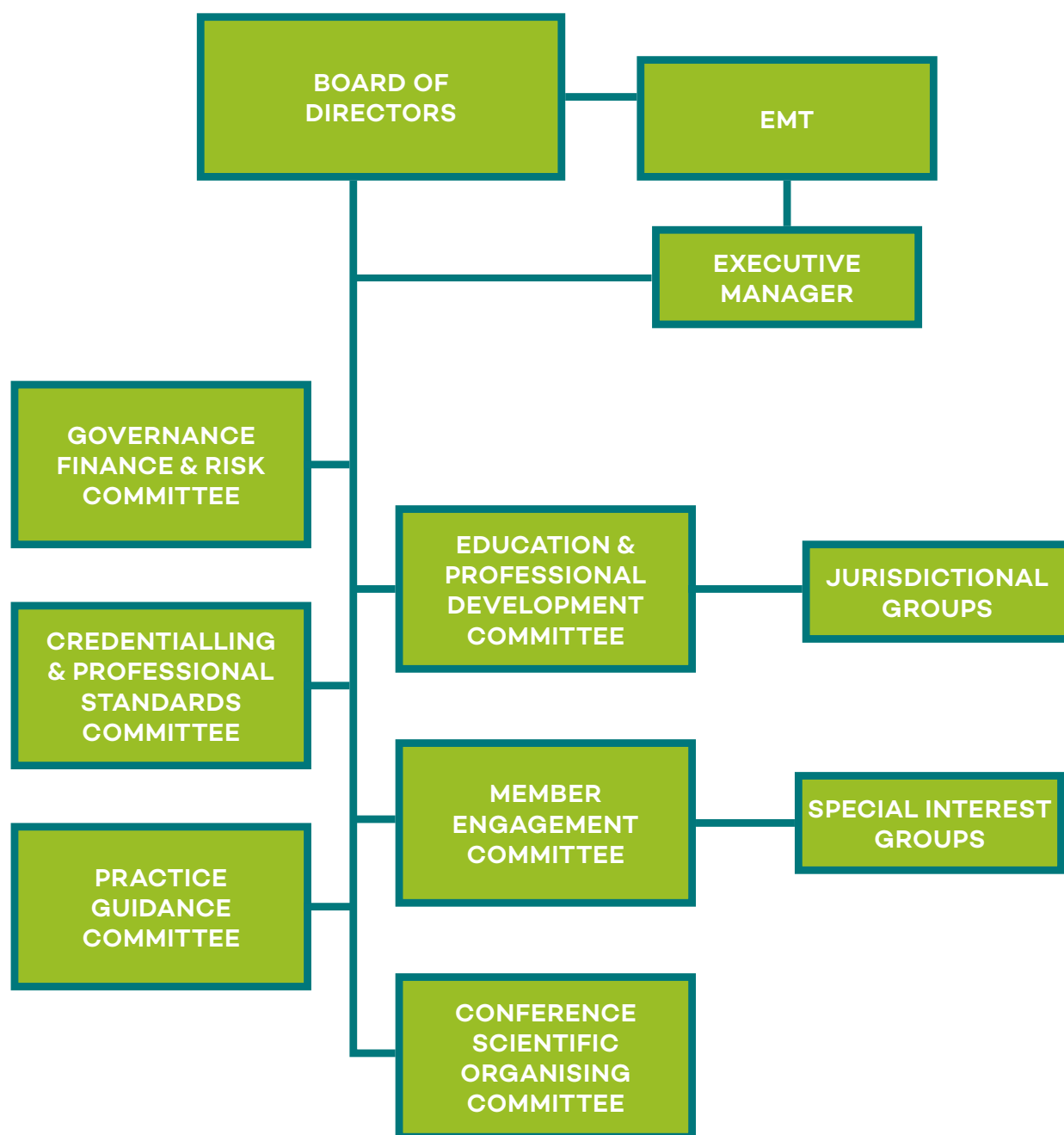
The College is headed by the Board of Directors and the Presidents have a minimum six-year journey with three two-year terms starting as President Elect, then President and finally Past President. The three Presidents form the Executive Management Team.

There are currently six Committees which are all chaired by a Director and report back to the Board. Committee members are all volunteers giving back to the IPC profession.

Two Committees have sub-groups: Special Interest Groups sit under the Member Engagement Committee and the Jurisdictional Groups sit under the Education and Professional Development Committee.



Company and Organisational Structure continued ...





**Over the past
12 years Cardinal
scholarships have
provided over half a
million dollars to fund
92 Research and
Education Projects!**

Scholarships & Awards

Part of the ACIPC Vision is to promote education and evidence-based practice outcomes across the Infection Prevention and Control profession. As part of this Vision ACIPC provides a range of scholarships and awards; some annually and others every two years, and we also gratefully acknowledge Cardinal for their extremely generous scholarships every year. The successful applicants during 2019 were:

Dr Joan Faoagali Award Winner - Trish Maldigri

This award aims to encourage infection prevention and control practitioners to engage in ongoing learning through the ACIPC Foundations of Infection Prevention and Control course.

ACIPC Conference Scholarships

There are 16 scholarships in total; one international and 15 general. The purpose for these scholarships is to reduce the cost burden associated with attending the conference, allowing the opportunity for members to acquire, develop and maintain knowledge and skills for their IPC responsibilities. This is especially true for the international scholarship which is awarded to an ACIPC Member from an Australasian LMI (low-middle income) country as listed on the application.

Winners	
International	Betty Mundua from Papua New Guinea
General	Jennifer Breen, Maid Choudhury, Susan Da Silva, Belinda Fry, Maria Gorton, Kareena Johnson, Lee Matthews, Jacky Meyer, Amanda Pirrottina, Chris Russell

Cardinal Health Scholarships

Winners	Projects
Professor Ramon Z Shaban & Dr Cristina Sotomayor-Castillo	Exploring behavioural and physical interactions of passengers and staff within the aircraft-environment during domestic flights: an evidence-based approach to enhance passenger' safety
Philip Russo	Establishing the prevalence of healthcare associated infections in two Australian private hospitals
Mary Wyer	Preparing for the next infectious disease emergency using video-reflexive methods
Brett Mitchell	Patient perspectives of healthcare associated infection
Kaye Bellis	Public perception
Susan Jain	Understanding the Science of Human Factors- A Call to Action

Committee and other Reports

ACIPC Committees are integral to the operation of the College. Chaired by a Board Director, each member is a volunteer who brings their IPC professionalism and experience to their committee. Meeting by teleconference between 4 and 9 times a year, the committees work with the secretariat and inform the Board of Directors

06

Committees

01

Journal

01

GOARN Report

01

**Discussion
Board**

01

**Education
Officer**

57 Committee members

50+ hours of meetings

**Dedicated moderation of
Discussion Board**

20 Editorial Board members

**Incalculable peer-review
expertise**

**Continual liaison with WHO
and matching of skills with
Global Outbreak needs**

**2 Foundations courses; 12
member webinars;
15 events**



Governance, Finance & Risk Committee

Chair:

- Associate Professor Philip Russo, President Elect

Members:

- Professor Marilyn Cruickshank
- Mr Peter Martin
- Ms Claire Boardman
- Five meetings in 2019

(Gratitude to Kim Forrester and Marita Corbet for their services to College as members of GFR to the end of 2018)

Achievements:

- Review and approve routine financial reports
- Review and approve budget for financial year 19/20, including new membership fee structure
- Advised on recruitment of key staff
- Advised on strategic direction of the college, with focus on increasing education revenue stream

Opportunities:

The GFR will continue to provide expert advice to the Board on ACIPC governance processes, identification and management of risks and scrutinise the routine financial reports and processes.



Conference Scientific Organising Committee

Chair:

Conference Scientific Organising Committee

- Sally Havers

Number of meetings held

11 meetings were held (no January 2019 meeting)

Members:

- Professor Allen Cheng
- Dr Deborah Macbeth
- Ms Rebecca McCann
- Dr Andie Lee
- Professor Brett Mitchell
- Associate Professor Phil Russo
- Dr Andrew Stewardson
- Ms Anne Wells

Achievements:

- The SCOC has worked to deliver an engaging and educational 2019 International ACIPC Conference with a very high level of scientific content, with ongoing organisational support from the conference organiser Conference Design and the significant contributions from all of the Committee Members.
- Continuing on from the success of the 2018 conference, the CSOC aimed to showcase Infection Control experts from the Western Australian region. In response to feedback, the CSOC also introduced a Quality Improvement category for abstract submission to align with the focus of the committee on ensuring important, practical and relevant infection control content was able to be shared across the three day conference.
- Abstract submissions and delegate registrations for the conference have exceeded expectations, which indicate the value that ACIPC members (and our stakeholders) continue to place on the Conference.

Opportunities:

There remain further opportunities to engage with other key stakeholder groups and professional bodies to diversify program content and attract additional delegates. These opportunities will continue to be investigated.

2019 Conference

- 36 hours of education
- Dental Stream
- Aged Care Stream
- 55+ presenters
- 3 Pop-up Stage presentations



SAVE THE DATE

Australasian College for Infection Prevention and Control

2020 CONFERENCE

15-18 November, 2020



Credentiailling & Professional Standards Committee

Chair:

- Deborough Macbeth

Number of meetings held

Nine meetings were held by videoconference from November 2019 – October 2019. Meetings are scheduled on a monthly basis but only held if there are issues to be discussed or ratified.

Members:

- Ramon Shaban
- Ruth Barratt
- Sue Greig
- Kathy Dempsey
- Peta-Anne Zimmerman
- Erica Short
- Deborough Macbeth

**There are 81 Credentiailled
ACIPC Members**
10 Primary
7 Advanced
64 Expert

Achievements:

- The Committee continued to assess applications for credentialling at Primary, Advanced and Expert level and also applications for recredentialling at expert level.
- A framework for recredentialling all levels has been developed and is now ready for use as the members credentialled under the three-tiered credentialling framework will be due for recredentialling from the second half of the current year.
- Applications for ACIPC Fellowship have also been assessed by the Committee this year and an assessment guide has been developed and is in use.
- A pop-up session on Credentialling was held at the ACIPC conference in Brisbane in 2018 and a similar session is planned for the conference in Perth this year.
- A webinar on credentialling was held and it compliments the existing webinar on reflective narrative writing.
- A matrix for assessing the evidence that Board Directors completing a term on the Board meet requirements for induction as Fellows of the ACIPC is under development.
- Meetings are held every month via videoconference if there are issues to be discussed.

Opportunities:

Still on the agenda is the concept of marketing credentialling to CEO of healthcare facilities with the aim of having them encourage their ICP to be credentialled. This initiative has been discussed many times over a number of years and although it is considered both appropriate and worthwhile, it still hasn't happened. The initiative was to be undertaken by the ACIPC marketing managers initially, but that contract was terminated, and no one has been identified to take on this work.

Education & Professional Development Committee

Chair:

- Kristie Popkiss

Co-Chair:

- Michael Wishart

Number of meetings held

Eleven meetings were held over 2019 plus 5 meetings of a Pre-Conference sub-group.

Members:

- Nicole Vause
- Vanessa Sparke
- Sue Flockhart
- Kylie Robb
- Jan Forber
- Matt Mason
- Curt Warner
- Brendon Heley
- Belinda Henderson
- Jackie Miley, ACIPC Education Officer

Ex-Officio

Sue Loucks, ACIPC Executive Manager

Sara Kirby, ACIPC Australasian Officer Manager

Achievements:

- Aged Care education workshops delivered throughout Australia as planned
- Development and implementation of processes and procedures for Governance around Educational events and courses
- Reviewed modules of the Foundations Course for updating
- Ideas sessions to identify opportunities for ACIPC Education focus
- Jackie Miley employed and progression of updates in the Aged Care education workshops and delivery of Foundations modules
- Planning for new Online Course to commence 2020
- Revenue targets planned with Education delivered and target of income by EMT met
- Successful completion of 93 participants in two Foundations Courses
- Provided guidance on processes for ACIPC education activities
- Successful monthly webinars based on 'Hot Topics' and Key Speakers



**Over 200
delegates
registered for
Pre-Conference
workshop on
AS/NZS: 4187**

Education & Professional Development Committee continued ...

- State based Meet the Expert evenings with 'Hot Topic' speakers
- Special Interest Group review and proposal of movement of Area specific groups to sit within the Education and Professional Development Committee

Opportunities:

- Further exploration of member expectations for education opportunities
- Improve the profile of ACIPC educational activities throughout Healthcare in Australasia and link with other colleges and universities to do so
- Review member opportunities for further professional development through ACIPC
- Continue to expand ACIPC education initiatives including short courses
- Create focussed education activities/initiatives for Dental, Paramedics and AS/ NZS4187:2014 for 2020
- Increasing profile of Committee and its members at the Conference
- Increase revenue for ACIPC through Educational activities during 2020
- Develop further planning and opportunities based on results of Members survey
- Linking of Foundations completion to credentialing as an opportunity to assist members towards career progression



Member Engagement Committee

Chair:

- Sandra Roodt

Number of meetings held

There were ten meetings held over the year.

Members:

- Janine Carrucan
- Nikki Grae
- Fiona de Sousa
- Helen Truscott
- Leanne Frazer
- Associate Professor Thea van de Mortel

Achievements:

The committee achieved the following:

- Made changes to the website to provided clarification between the full membership and international membership categories
- Established a streamlined process for members to sponsor the membership costs of interested applicants from Low and Middle Income (LMI) countries
- LMI membership has quadrupled
- Established of a process for payment of the annual membership fees through fortnightly direct debit deductions (implementation as from 2020 membership renewal period)
- Developed a Membership Survey Tool. A total of 156 members completed the survey.
- Analysed the information gathered through the Membership Survey and developed an Action Plan listing options to increase member engagement and satisfaction. The Action Plan is currently with the EMT and BODs for consideration and input.
- Developed a Terms of Reference (TOR) to guide the establishment, functioning and activities of Special Interest Groups (SIGs). The SIG TOR is currently with the EMT and BODs for consideration and input.
- The committee is currently still working on the Member Code of Conduct. The draft Member Code of Conduct was discussed during the August meeting of the Education and Professional Development Committee. The feedback coming from this meeting will be discussed during the Sept meeting of the Membership Engagement Committee.

Opportunities:

- Monitoring the implementation of the Action Plan developed from the feedback received through the Membership Survey.
- Development of a Non-Member Survey. The plan is to forward this survey to individuals who previously were members, industry partners and/or non-members who previously attended an ACIPC conference or training event. The intention is similar to the Membership Survey, to gather information on how to attract new members and improve the value of membership.

Member Survey Results:

Top 3 areas members enjoy:

- Educational opportunities
- Infexion Connexion
- Annual Conference

Practice Guidance Committee

Chair:

- Dr Stéphane Bouchoucha

Number of meetings held

The committee met on:

- 14th Feb
- 11th April
- 27th August
- 9th October

In addition, eleven queries were addressed outside of meetings on an ad hoc basis. The queries were related to:

- Tourniquet cleaning standards
- Infection control in fertility clinics
- Staff training in IPC
- Biohazard waste disposal
- Ultrasound devices and infection control
- Air conditioning design, operation and maintenance in operating theatres
- AS4187:2014 – Reprocessing of reusable medical devices
- Infection prevention and control for disability staff
- Peripheral Venous Access Clinical Care Standard
- Aseptic Technique in wound care
- Infection Control Management Plans for an Aboriginal controlled health service

Members:

- Cathy Fritz (Resigned 19th August 2019)
- Dr Louise Hobbs
- Wendy Peacock
- Rita Roy
- Dr Holly Seale

Achievements and Opportunities

This year, the committee consolidated its position as an advice resource for practice related questions. To that end, members of the committee answered 11 queries from members and non-members contacting the College seeking best practice advice.

The review of the topics raised by members through the Infexion Connexion distribution list is ongoing. The process has taken more time than expected as it is a fully manual process. It is expected that a summary of topics will be available by the

Practice Guidance Committee continued ...

end of the year, enabling the creation of a resource repository for members to access. The repository will contain all documents related to frequent members queries.

Communication with Wounds Australia has continued, and the College has been invited to contribute to the 4th Edition of the Standards for Wound Prevention and Management.

Some discussions have taken place with members of the Australian Institute of Refrigeration, Air conditioning and Heating (AIRAH), more specifically with the Infection Control & Operating Theatre Practices subgroup. A proposal for a joint webinar with AIRAH for ACIPC members has been put forward and a webinar will be scheduled next year in consultation with the Education and Professional Development Committee.

The committee have identified an opportunity for ACIPC to develop a tool for members to audit AS/NZ 4187:2014 standard in healthcare setting and this will be further investigated in 2020

Dr Stéphane Bouchoucha participated in a round table organised by the Australian Commission on Safety and Quality in Health Care on the development of a Peripheral Venous Access Clinical Care Standard. Further to the roundtable, Dr Bouchoucha was appointed to the working party and represented ACIPC. The Clinical Care Standard is expected to be published in early 2020 with endorsement from ACIPC.

The four ACIPC Position Statements relevant to the PGC have been reviewed and put forward to the Board for endorsement. A regular review cycle has been instigated for these position statements. The positions statements are:

- Single Use Item
- The Role of the IPC in Antimicrobial Stewardship
- Animal Visits in Healthcare
- Preoperative Skin Antisepsis

The committee have identified an opportunity for ACIPC to develop a tool for members to audit AS/NZ 4187:2014 standard in healthcare setting and this will be further investigated in 2020.



**Total number of
attendees at
ACIPC Educational
Opportunities**

800+

ACIPC Education Officer's Report

The total number of individuals who participated in our educational offerings from November 2018-2019 was 800+.

2018-2019 has been a busy year for ACIPC education. A variety of events and courses were offered in response to members interests and education needs. The College ensures that programs delivered are reflective of current national and local guidelines, the best available evidence and contemporary best practice benchmarks.

Member webinars continue monthly bringing the membership expert presentations on topical issues. The "Lunch and Learn" webinars are popular and well attended with between 30-60 logged in for each broadcast.

Foundations of Infection Prevention and Control

Our flagship course Foundations of Infection Prevention and Control continues to attract a broad student demographic. Instructor/student webinars, online 'chat' and discussion forum participation provide a rich learning environment. Student interaction on module topics encourages networking, information sharing and support.

"I have just watched the video clip by Dr Deborah Mcbeth and I have to say it was the best piece on reflective practice I have ever seen or read or heard in 25 years of nursing practice. It was wonderful piece of work. Thank you" – FIPC student May 2019

A process of continuous review and updating ensures that the FIPC course remains current and appropriate to AQF

Level 8, and industry and our students' settings and expectations. A review of the course prompted amendments to some recorded presentations which will be replaced this year, with more recent information, standards and guidelines. Additional video and text passages have been inserted to enrich the learning environment and to provide links between sections with additional information, think points and application of learning to the healthcare setting.

"I am going to miss doing this course. It's been extremely beneficial and very interesting"– FIPC student May 2019

Course	Graduates/enrolled
FIPC October 2018	49 Graduates
FIPC May 2019	56 Enrolled
FIPC October 2019	52 Enrolling at time of report



The College invested in the plagiarism detection software Turnitin in 2019.

This was installed as a 'plugin' in our Moodle Course. Combined with the Academic Integrity Policy, these provide additional assurances around assessment of original student work. Turnitin videos and other resources were made available to students to familiarise them with interpretation of their originality report. Turnitin increases the opportunities for teachable moments within the course. Students responded positively to the software, making relevant modifications to their scripts before final submission.

ACIPC Education Officer's Report continued ...

Aged Care Workshops

Aged Care workshops were held at 7 locations around Australia with a total of 134 attendees.

Local expert presenters attended the workshops to compliment the presentations of the College the Education Officer, at most locations. The workshops valuated at 'excellent' or 'very good' at every venue. All attendees reported that they gained strategies to implement in their settings.

“Thank you for providing the ACIPC lunch and learn member webinar on the topic social media yesterday. I scheduled it into my calendar, heated my lunch, made a hot drink and closed my office door with a “do not disturb – teleconference in progress” sign. The time was suitable, there were no IT issues (I was expecting them) and the topic was relevant. I had no idea twitter was such a valuable resource internationally for an ICP and will sign up this weekend. Please pass on my gratitude to the organisers and Professor Brett Mitchell” – Member Webinar registrant

Meet the Expert networking evenings

Meet the expert networking evenings were held at 3 locations with 44 attendees, and an additional 7 attending by live stream. The college plans to expand this offering in more locations in 2020.

Other events

ACIPC were invited to speak on Multi-resistant organisms and antimicrobial stewardship at the ADEB Health and Aged Care Design and Build Conference in Adelaide on Friday 29th August 2019.



Lynne Gabriel and Jackie Miley at ADEB 2019 Conference (architects, designers, engineers and builders)



Jackie Presenting on MRO's and Antimicrobial Stewardship in Adelaide

Infection Disease and Health Editor-in-Chief and Chair Report

Chair:

- Professor Brett Mitchell

One Editorial Board Meeting

Members:

- Brett Mitchell, Professor, University of Newcastle, Australia.
- Stephanie Dancer, Edinburgh Napier University, Consultant Microbiologist and Professor of Microbiology, School of Nursing, United Kingdom
- Ramon Z. Shaban, The University of Sydney, Australia
- Allen Cheng, Monash University, Australia
- Gwendolyn Gilbert, The University of Sydney, Australia
- Noleen Bennett, The Peter Doherty Institute for Infection and Immunity, Australia
- Michael Borg, Mater Dei Hospital, Malta
- Ann Bull, The Peter Doherty Institute for Infection and Immunity, Australia
- Emma Burnett, University of Dundee School of Nursing and Midwifery, United Kingdom
- Peter Collignon, Canberra Hospital, Australia
- Marilyn Cruickshank, University of Technology Sydney (UTS), Australia
- Evonne Curran, Glasgow Caledonian University, Infection Control Consultant, School of Nursing, United Kingdom
- John Ferguson, John Hunter Hospital, Australia
- Jenny Firman, Commonwealth Treasury, Australia
- Dale Fisher, National University Hospital, Singapore
- Joshua Freeman, Auckland City Hospital, New Zealand
- Anne Gardner, Australian Catholic University, Professor of Nursing, School of Nursing, Midwifery & Paramedicine, Australia
- Nicholas Graves, Queensland University of Technology, Australia
- Bill Jarvis, Jason and Jarvis Associates, Pediatric Infectious Diseases Physician, Investigation and Prevention Branch, United States
- Moi Lin Ling, Singapore General Hospital, Singapore
- Deborah Macbeth, Queensland Health, Australia
- David Paterson, Royal Brisbane and Women's Hospital, Australia
- Thomas Riley, University of Western Australia, Professor of Microbiology, Australian Centre for Pathology & Medical Research, Australia
- Philip Russo, Monash University, Australia
- Patricia W. Stone, Columbia University Center for Health Policy, United States

Infection Disease and Health Editor-in-Chief and Chair Report continued ...

- Rhonda Stuart, Monash Health, Australia
- Paul Turner, University of Oxford, United Kingdom
- David Weber, University of North Carolina at Chapel Hill, United States

Achievements:

- Obtaining MEDLINE indexation. Successful achievement of a long-term goal. Achievement met prior to anticipated date of completion
- Increasing rejection rate, >80%
- Increasing copy flow (submission) of articles, up approximate 25% compared to last year
- Increase downloads of publication
 - 12,000 in 2017 compared to 31,000 in 2019 (first 6 months of the year only).
- Increasing citations of journal and increasing metrics in all these areas
- Fast time from submission to publication, compared to other journals

Opportunities:

- Journal in listed on an emerging citations list, with plans for an official impact factor in late 2020.
- Partnering with other professional associations
- Review of the editorial structures, with increasing submissions

For members, remember that there are discounts available when purchasing Elsevier products. This discount forms part of the contract between ACIPC and Elsevier.

I would like to thank ACIPC members, the IDH Editorial Board and Senior and Section Editors at the journal and those who have supported the journal as authors and peer reviewers.



Global Outbreak Alert and Response Network Report

ACIPC continues its longstanding active contribution to global efforts to prevent and contain the spread of infectious diseases and infection. The College is a member of Global Outbreak Alert and Response Network (GOARN). The primary aim of the GOARN is to help affected populations contain infectious disease outbreaks at source and minimise death and disability, reduce the economic and social impact of the outbreak on the lives of populations and prevent international emergencies.

In 2019, ACIPC responded to ten GOARN requests for outbreak assistance:

- Cholera x 1 - Yemen
- Ebola Virus Disease x 3 - Democratic Republic of Congo
- Lassa Fever x 1 - Nigeria
- HIV x 1 - Pakistan
- Dengue x 1 - Bangladesh
- Cyclone Kenneth response x 1 - Mozambique
- Acute watery diarrhoea x 1 - Bangladesh
- Measles x 1 Pacific.

ACIPC considered the requests and submitted five (5) applications for measles (Pacific) and one (1) for Acute watery diarrhoea (Bangladesh). At the time of writing response from GOARN to these submissions is still pending and the requests remain open. ACIPC was unable to advance any members for a number of the requests, largely due to a requirement of proficiency in languages other than English, primarily French.

ACIPC contributed nominations of three candidates to the one global training exercise offered in 2019 where candidates are accredited for deployment. Unfortunately this training has been postponed by GOARN until further notice.



Figure 1: Ongoing GOARN Operations as at 27 September, 2019

Dr Peta-Anne Zimmerman
ACIPC GOARN Liaison & Senior Teaching
GOARN

Professor Ramon Shaban
ACIPC Executive sponsor

Infexion Connexion Report

ACIPC members have access to a member only email discussion list, *Infexion Connexion*. There are around 1000 subscribers to the list, and over the past year all new members are automatically subscribed to it.

Infexion Connexion has been used for a wide array of topics, including a discussion on cleaning digeridoos, many, many discussions on hand hygiene, AS/NZS 4187, biopsy probe management, and breaking needles for use on neonates. A very diverse range of topics!

There have been more than 800 messages posted on *Infexion Connexion* since the beginning of this calendar year, which equates to about 2.5 messages a day. The delivery by email, and the ease at which messages can be replied to, make it a simple yet effective discussion tool.

Infexion Connexion remains a widely utilised discussion list for ACIPC members, and all members are encouraged to make use of this fantastic resource.

Michael Wishart

Infexion Connexion Moderator

Have a challenging issue at work and you're not sure how to handle it? Post a query on Infexion Connexion – there are over 1000 IPC Professionals ready and willing to give suggestions and guidance.



**How do we
clean this?**

Audited Financial Reports

1 JULY 2018 - 30 JUNE 2019

Prepared by Accru Rawsons

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD
ABN 61 154 341 036**

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AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

DIRECTORS' REPORT

Your directors present their report on the company for the financial year ended 30 June 2019.

The names of the directors in office at anytime during or since the end of the year are:

Ramon Shaban

Marilyn Cruickshank

Sandra Roodt

Stephane Bouchoucha

Thea Van De Mortel

Peter Martin

Sally Havers

Deborough Macbeth

Philip Russo

Kristie Popkiss

Michael Wishart

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net profit of the company for the financial year amounted to \$49,748.

A review of the operations of the company during the financial year and the results of those operations are as follows:

The company was established in January 2012 from the merger of the Australian Infection Control Association with the existing state based infection control associations across Australia. The company is engaged in a broad range of national and international programs representing the discipline of infection prevention and control including consultancy, policy development, education and professional development.

No significant change in the nature of these activities occurred during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of the State.

The company is prohibited from paying dividends to members.

No options over issued shares or interests in the company were granted during or since the end of the financial year and there were no options outstanding at the date of this report.

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of the company.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

DIRECTORS' REPORT

Auditor's Independence Declaration

A copy of the auditor's independence declaration as required under Section 307C of the Corporations Act 2001 is attached to this financial report.

Signed in accordance with a resolution of the board of directors:

Director Professor Marilyn Cruickshank, President

Signature 

Director Associate Professor Philip Russo, President Elect

Signature 

Dated: **17 October 2019**

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

ABN 61 154 341 036

**AUDITOR'S INDEPENDENCE DECLARATION UNDER
SECTION 307C OF THE CORPORATIONS ACT 2001**

**TO THE DIRECTORS OF
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2019:

- (i) No contraventions of the auditor independence requirements as set out in the Corporations Act
- (ii) No contraventions of any applicable code of professional conduct in relation to the audit.



**Partner: Melissa McCrystal
Accru Rawsons
Chartered Accountant
Level 2
160 Wharf Street
Brisbane QLD 4001**

Date: 27 September 2019

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD
ABN 61 154 341 036

STATEMENT OF PROFIT OR LOSS
FOR THE YEAR ENDED 30 JUNE 2019

	Note	2019 \$	2018 \$
Revenue from ordinary activities	2	670,031	510,829
Expenses from ordinary activities		(620,283)	(567,019)
Profit (loss) for the year		49,748	(56,191)
<u>Add</u> Funds transferred from state based infection control associations		-	-
INCREASE (DECREASE) IN COMPANY FUNDS FOR THE YEAR		49,748	(56,191)

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**ABN 61 154 341 036****STATEMENT OF FINANCIAL POSITION****AS AT 30 JUNE 2019**

	Note	2019 \$	2018 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	3	782,778	707,687
Trade and other receivables	4	5,513	29,560
TOTAL CURRENT ASSETS		<u>788,291</u>	<u>737,247</u>
NON-CURRENT ASSETS			
Banner and Display	5	-	2,550
TOTAL NON-CURRENT ASSETS		<u>-</u>	<u>2,550</u>
TOTAL ASSETS		<u>788,291</u>	<u>739,798</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	6	98,175	99,430
TOTAL CURRENT LIABILITIES		<u>98,175</u>	<u>99,430</u>
TOTAL LIABILITIES		<u>98,175</u>	<u>99,430</u>
NET ASSETS		<u>690,116</u>	<u>640,368</u>
EQUITY			
Retained Earnings		690,116	640,368
TOTAL EQUITY		<u>690,116</u>	<u>640,368</u>

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

STATEMENT OF CHANGES IN EQUITY

AS AT 30 JUNE 2019

	Retained Earnings \$
Balance at 1 July 2011	NIL
Australian Infection Control Association (AICA) equity transferred at restructure	340,066
Increase in company funds for the 11/12 year	833,745
Balance at 30 June 2012	<u>1,173,811</u>
Increase in company funds for the 12/13 year	130,085
Balance at 30 June 2013	<u>1,303,896</u>
Decrease in company funds for the 13/14 year	(176,369)
Balance at 30 June 2014	<u>1,127,527</u>
Decrease in company funds for the 14/15 year	(187,921)
Balance at 30 June 2015	<u>939,606</u>
Decrease in company funds for the 15/16 year	(88,423)
Balance at 30 June 2016	<u>851,183</u>
Decrease in company funds for the 16/17 year	(154,623)
Balance at 30 June 2017	<u>696,560</u>
Decrease in company funds for the 17/18 year	(56,191)
Balance at 30 June 2018	<u>640,368</u>
Increase in company funds for the 18/19 year	49,748
Balance at 30 June 2019	<u>690,116</u>

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**ABN 61 154 341 036****STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2019**

	Note	2019 \$	2018 \$
Cash flows from operating activities			
Receipts from Operations		692,816	549,030
Interest Received		10,390	9,192
Payments to Suppliers		(628,115)	(544,358)
Net cash provided by operating activities	8(b)	<u>75,091</u>	<u>13,864</u>
Cash flows from investing activities			
Payment for Property, Plant & Equipment		-	-
Proceeds from Property, Plant & Equipment		-	-
Net cash provided by (used in) investing activities		<u>-</u>	<u>-</u>
Cash flows from financing activities			
Transfer of funds from AICA at restructure		-	-
Net cash provided by (used in) financing activities		<u>-</u>	<u>-</u>
Net increase (decrease) in cash held		75,091	13,864
Cash and cash equivalents at beginning of financial year		<u>707,687</u>	<u>693,823</u>
Cash and cash equivalents at end of financial year	8(a)	<u><u>782,778</u></u>	<u><u>707,687</u></u>

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

This financial report covers Australasian College for Infection Prevention and Control Ltd as an individual entity.

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below and have been consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

(a) Income Tax

The entity is exempt from income tax under Section 50 of Income Tax Assessment Act 1997. Accordingly no income tax is provided for in the accounts.

(b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

At each reporting date, the company assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

	Note	2019 \$	2018 \$
2. REVENUE AND OTHER INCOME			
Interest received		10,390	9,192
Other Income		659,641	501,637
Total Revenue		<u>670,031</u>	<u>510,829</u>
3. CASH AND CASH EQUIVALENTS			
Cash at bank		<u>782,778</u>	<u>707,687</u>
		<u>782,778</u>	<u>707,687</u>
4. TRADE AND OTHER RECEIVABLES			
CURRENT			
Trade Debtors		-	350
Goods and Services Tax		5,513	29,210
		<u>5,513</u>	<u>29,560</u>
5. Plant & Equipment			
Banner and Display		-	3,500
Less: Accumulated Depreciation		-	(950)
		<u>-</u>	<u>2,550</u>

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

	Note	2019 \$	2018 \$
6. TRADE AND OTHER PAYABLES			
CURRENT			
Trade Creditors		38,212	28,048
Membership Fees in Advance		59,111	49,983
Accruals		852	21,399
		<u>98,175</u>	<u>99,430</u>
7. COMPANY DETAILS			
The registered office of the company is:			
Conference Design			
228 Liverpool Street			
Hobart TAS 7000			
The principal place of business is:			
Conference Design			
228 Liverpool Street			
Hobart TAS 7000			
8. CASH FLOW INFORMATION			
(a) Reconciliation of Cash			
Cash at the end of financial year as shown in the Statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:			
Cash at Bank		<u>782,778</u>	<u>707,687</u>
		<u>782,778</u>	<u>707,687</u>
	Note	2019 \$	2018 \$
(b) Reconciliation of cash flow from operations with profit			
Increase (Decrease) in company funds for the year		49,748	(154,623)
Non-cash flows in profit:			
Depreciation		-	350
Charges to provisions		-	-
Changes in Assets & Liabilities:			
Decrease (Increase) in Current Receivables		24,047	7,917
Decrease (Increase) in Non-Current Assets		-	-
Increase (Decrease) in Current Liabilities		<u>1,296</u>	<u>(35,027)</u>
Net cash provided by operating activities		<u>75,091</u>	<u>(181,382)</u>

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

9. DIRECTORS REMUNERATION

The following directors received meeting attendance fees and other council professional fees during the year as disclosed:

	\$
R Shaban	7,974 *
P Russo	4,000
T Van De Mortel	2,000
M Cruickshank	20,000
P Martin	4,000
M Wishart	2,000
S Roodt	4,000
K Popkiss	4,000
S Havers	2,000
S Bouchoucha	4,000
	<hr/> 53,974

* This amount covers monies due from previous years but not previously invoiced. Monies due for the 2018/19 year will appear in the 2020 Annual Report.

10. CONTINGENT ASSETS & LIABILITIES

The directors are not aware of any contingent assets or contingent liabilities of the company.

11. EVENTS AFTER THE BALANCE SHEET DATE

There have been no material events occurring after balance date that would affect the financial position and performance of the company

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD
ABN 61 154 341 036**

DIRECTORS' DECLARATION

The directors of the company declare that:

1. The financial statements and notes are in accordance with the Corporations Act 2001; and:
 - (a) comply with Australian Accounting Standards; and
 - (b) give a true and fair view of the financial positions as at 30 June 2019 and of the performance, as represented by the results of its operations for the year ended on that date; and
- 2 In the directors' opinion there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director **Professor Marilyn Cruickshank, President**

Signature 

Director **Associate Professor Philip Russo, President Elect**

Signature 

Date: **17 October 2019**

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD
ABN 61 154 341 036**

**INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

We have audited the accompanying financial report of Australasian College for Infection Prevention and Control Ltd which comprises the statement of financial position as at 30 June 2019 and the statement of profit or loss, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the director's declaration.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. In Note 1, the directors also state, in accordance with Accounting Standard AASB 101: 'Presentation of Financial Statements', that compliance with the Australian equivalents to International Financial Reporting Standards (IFRS) ensures that the financial report, comprising the financial statements and notes, complies with IFRS.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we complied with the independence requirements of the Corporations Act 2001.

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

ABN 61 154 341 036

**INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

Auditor's Opinion

In our opinion:

The financial report presents fairly, in all material aspects, the financial position of Australasian College for Infection Prevention and Control Ltd as of 30 June 2019, and of its financial performance and its cash flows for the year ended in accordance with the Corporations Act 2001 and the Australian Accounting Standards (including Australian Accounting Interpretations).



**Partner: Melissa McCrystal
Accru Rawsons
Chartered Accountant
160 Wharf Street
Brisbane, QLD, 4001**

Dated: 18/10/2019

Our Corporate Partners at ACIPC 2019

Platinum Partner



Gold Partner



Silver Partners



Bronze Partners



Exhibitors

Anaeron Pty Ltd

Gojo Australasia

Mun Australia

Sterri-matt

B. Braun Australia

Helix Solutions

Peacock Bros

Terumo Australia

Cepheid

I C Disinfection

Qiagen

Thermo Fisher
Scientific

EBOS Healthcare

ICU Medical Australia

Regional Health Care
Group

Timertag

Ego Pharmaceuticals

ITL BioMedical

Rhima Australia

Tristel

Filterfab

Lateral Medical

RLDatix

Whiteley Medical

Gentec Australia

Medisound

Schulke Australia

Wilhelm Integrated
Solutions

Global Medics Group

Meiko Australia Pacific

