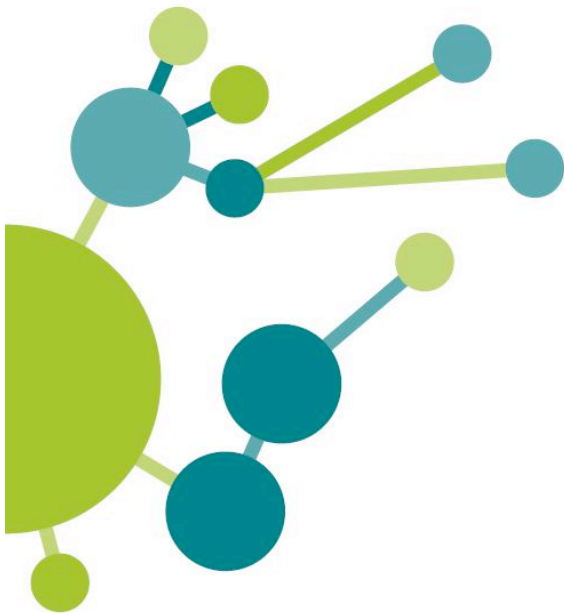




ACIPC

Australasian College  
for Infection Prevention and Control



# 2016 Annual Report

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## ABOUT ACIPC

The College is the peak body for Infection Prevention and Control professionals in the Australasian region. Our stated vision is the prevention and control of infection in our communities. We commenced in January 2012 bringing together the various State and Territory infection control associations formerly in AICA (The Australian Infection Control Association) to support and encourage collaboration across Australasia.

## OUR LEADERSHIP

Patron	Professor Peter Collignon AM
President	Professor Ramon Shaban
President Elect; Chair Finance Governance and Risk Committee	Professor Marilyn Cruickshank
Past President; Chair Education Committee	Ms Belinda Henderson
Board member	Ms Wendy Beckingham
Board member, Chair Member Services Committee	Ms Donna Cameron
Board Member; Chair Credentialing and Professional Standards Committee	Dr Deborah Macbeth
Board Member; Chair Research Committee	Dr Phillip Russo
Board Member	Dr Sharon Salmon
Board Member; Chair Policy Committee	Assoc Prof Thea van de Mortel
Board Member; Chair Conference Organising Committee	Ms Fiona Wilson
Consumer Representative	Mr Peter Martin OAM
Interim Operations Manager	Ms Donna Mowbray
Secretariat	Mrs Lorelei Broadbent
Education Officer	Ms Jen Patrick

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## **ACIPC BOARD MEMBER ATTENDANCE AT 2016 BOARD OF DIRECTORS MEETINGS**

<b>Board Member</b>	<b>Number of 2016 Board Meetings Eligible to Attend</b>	<b>Board Meetings Attended</b>	<b>Apologies Received</b>
Prof Ramon Shaban	12	10	2
Prof Marilyn Cruickshank	12	12	-
Mrs Belinda Henderson	12	9	3
Mrs Wendy Beckingham	12	8	4
Ms Donna Cameron	12	10	2
Dr Deborah Macbeth	12	9	3
Mr Peter Martin OAM	11	9	2
Dr Phil Russo	12	10	2
Dr Sharon Salmon	12	8	4
Assoc Prof Thea van de Mortel	12	8	4
Ms Fiona Wilson	12	12	-

### **2016 Board Meeting Dates**

1. 20 January
  2. 17-18 February
  3. 16 March
  4. 20 April
  5. 18 May
  6. 15 June
  7. 7 July
  8. 20 July
  9. 17 August
  10. 21 September
  11. 19 October
  12. 19 November
-

## PRESIDENT'S REPORT

This has been a fantastic year for our College. So much has happened, as it has for our profession and our practice. In amongst the everyday challenges of infection prevention and control practice in all its multitude of settings and contexts have arisen emerging and re-emerging challenges. The spread of Zika Virus presented great challenges for protecting individuals and communities from infection, particularly in terms of the apparent rapid global spread of the virus and modes of transmission. Outbreaks of measles and other vaccine-preventable diseases in clusters across Victoria and other jurisdictions continue to be our focus. New Australian research brought into focus the cost effectiveness of the oldest and fundamental element of infection prevention and control, hand hygiene, and gave us cause to pause and reflect on our practises. Influenza was here for another year, lots and lots of discussion and debate occurred on a range of topics, and nationally we made significant progress in the national surveillance and reporting of antimicrobial resistance and antibiotic usage. And heater cooler devices and *Mycobacterium chimaera* brought us challenges. These are but a few of the many things that have been an everyday occurrence in the life of infection control professionals, and have been the focus of the work of the College.

ACIPC is the peak body for infection prevention and control across Australasia. It is your College. Your membership and active participation is essential to us continuing as a strong, highly visible and viable organisation. Membership of ACIPC enables you to stay up to date with evidence-based practice and provides you with unparalleled access to your professional community. The College offers its members many value-added opportunities for professional development as well as research opportunities, full access to the College Journal *Infection, Disease and Health*, and member-rates and discounts for our various products and services. As a member, you have access to comprehensive networks, collegiate infection prevention and control peers to share information with, ask challenging questions of and seek advice from on tricky situations. Members also enjoy access to the members' only web resources and an array of educational opportunities all essential to preventing and controlling infection for the health and well-being of individuals and communities. The College and its members have worked hard to support your needs as members in these and the many other facets of our work in infection prevention and control. In some ways it's been the busiest year since we began operating in 2012.

At our first meeting for 2016 the Board of Directors established the College's 2016-2017 Strategic Priority Action Areas. It gives me great pleasure to present to you the progress we have had in each of these areas. As you will see we have made significant progress in all of these areas as follows:

- 1. Build our profile and strengthen our relationships with members, industry and partners.**

The College has undertaken a review of our profile and implemented a range of initiatives to strengthen our relationships with members, industry and partners. We have undertaken a review of the College's member categories and the value proposition for both existing and new categories that will come into effect in 2017. We have done so by engaging external experts to assist the College to advance

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strategic member recruitment campaigns. One such successful campaign was our annual Corporate Partnership and Sponsorship Event, the third that the College has conducted since commencing operations. The event was another resounding success, giving the College's highly valued corporate and industry sponsors and partners the chance to talk directly with members of the ACIPC Board and to explore opportunities for future collaboration. The 2016 annual Corporate Partnership and Sponsorship Partner Event resulted in the College securing sponsorship from Medical Australia Pty Medical Australia (formerly BMDi TUTA Healthcare) for our Inaugural ACIPC Foundations of Infection Prevention and Control Course, for which the College is sincerely most grateful and appreciative. These scholarships provided financial support for 20 Inaugural Scholarships to assist members to undertake the course. The support that Medical Australia and our very many other industry partners provided, and have long provided, is critical to our collaborative success. The Board of Directors conveys its sincere thanks to all. In early 2017 the Board of Directors will advise members of a raft of new initiatives designed specifically to build our profile and strengthen our relationships with members, industry and partners.

## **2. Grow the business and invest in our financial sustainability.**

The College has substantially improved its business and financial sustainability. The Board of Directors has recently determined that the cost of membership should reflect the College's operating context and our efforts to preserve and grow our capital base. With there being no increase to the cost of membership since the inception of the College four years ago, the Board has approved a change to the 2016-2017 membership fees to take into account the Consumer Price Index (CPI) over time and our broader operating context. This small increase in the cost of membership will enable the College to grow and improve the services we deliver to you, our member. In addition, we have reduced our operating deficit by more than 50% on 2015, reducing our operating loss to \$88,878. The National Steering Consultative Committee projected that the College would operate at a loss for at least the first 5 years of its operation as it sought to establish a central operating and trading system. The Board of Directors successfully managed to reduce the size of the operating loss while implementing major strategic initiatives and structural reforms aimed singularly at providing additional services to its members. The Board of Directors has established a forward fiscal plan to reduce the operational deficit in 2017 and move to an operating profit. We look forward to working with members to achieve this goal.

## **3. Launch our flagship journal, *Infection Disease & Health*.**

In March the College took a great step in launching the website for our new journal *Infection, Disease and Health*. As we have said infection control faces radical challenges at the beginning of the third millennium. Infection remains the second most common cause of death worldwide, with healthcare-associated infection (HAI) affecting at least 1 in 10 hospital patients. Novel invasive technologies and immunosuppression increase the risk of infection and escalating antimicrobial resistance makes it more difficult to manage. People are living longer; and expect modern medicine, which has to be balanced against continued restrictions on healthcare resources. Healthcare tourism, along with migrants, refugees, business and holiday travellers allow pathogens to spread throughout the 'global village'. The prevention and control of infection and infectious disease requires careful consideration of the interconnections between environment and human and animal health, more than ever before. Such an approach, commonly referred to as 'One

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Health', has implications for policy makers, researchers, public health practitioners, economists and clinicians, all of whom are critical to managing all aspects of infection. The 'One Health' approach underpins the College's new journal *Infection, Disease and Health*.<sup>1</sup> *Infection, Disease and Health* publishes original research into infectious diseases old and new, emerging and endemic, with a focus on the interface between human, animal and environmental factors. It continues to emphasise the unique role of healthcare settings and personnel in the potential spread of opportunistic pathogens and antimicrobial resistance among vulnerable patients and amplification and spread of emerging and community-acquired infections between hospital and community. Under the skilled leadership of Editor-in-Chief Associate Professor Brett Mitchell the College together with our publishing partner Elsevier, we are delighted to bring this new resource to you, our members, and we hope that it continues to support you in your practice.

#### **4. Launch our new ACIPC Credentialing Framework together with the ACIPC Practice Standards.**

2016 also saw the College launch of the new and exciting ACIPC Credentialing Framework. The new framework builds on our longstanding and successful credentialing framework and provides a clear pathway for all professionals in our field. The new three-tiered framework combines the requirements for experience, formal education and training, critical reflection and other elements with peer review. Importantly, the new ACIPC Credentialing Framework is inclusive and relevant. A key underpinning philosophy of the new framework is providing a career pathway for infection control professionals within a formal credentialing framework. The new ACIPC Credentialing Framework affords members with professional practice pathways that support and recognise the vital role you play. Whether you are new to the profession or have been practising for some time, there is something for everyone in the new ACIPC Credentialing Framework. The ACIPC Practice Standards also underwent review and have been scheduled for typesetting and release in early 2017. Great outcomes for members and aspiring infection control professionals all over.

#### **5. Launch our flagship ACIPC Foundations of Infection Prevention and Control course.**

Another very exciting initiative this year was the launch of the College's very own Foundations of Infection Prevention and Control course. The ACIPC Foundations of Infection Prevention and Control course qualifies individuals who apply a body of knowledge in a range of contexts to undertake professional or highly skilled work. It is a pathway for further learning, and is a key component to achieving the ACIPC Primary credential (PICP). The course covers 10 modules over 20 weeks and beginning in April, this online course has been designed under the auspices of the ACIPC Education Committee to cover the foundational requirements to basic infection prevention and control practice. The inaugural offering attracted 65 student enrolments, which is a fantastic outcome for the College and our growing profession. Students will be graduating at the 2016 Annual Conference, and we look forward to celebrating their success. The College is planning 2 intakes of the course in 2017, and I would like to take this opportunity to convey my sincerest thanks to the members of the ACIPC Education Committee and our education staff Jen Patrick and Kellie Byron-Gray together with the very many other people involved in some way to realize this outcome.

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<sup>1</sup> <http://www.acipc.org.au/News-and-Links/Infection,-Disease-and-Health>

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## **6. Expand ACIPC education initiatives, including short courses and accreditation of external courses.**

In addition to the ACIPC Foundations of Infection Prevention and Control course, the College has offered a range of education initiatives as outlined in the report provided by the Chair of the Education Committee. This year's series of workshops on Infection Prevention and Control in Residential Care were a great success. This course targets those working in residential aged care. To date almost 100 participants have engaged with the two-day program delivered in Brisbane, Adelaide, Ballarat and Melbourne. Planning is underway for 2017.

The College was at the forefront of the response to the international non-tuberculous heater cooler unit crisis, hosting a webinar delivered by world-leading experts. Moreover, we have begun work on establishing College-based accreditation of infection control courses and related educational activities. I encourage you to review the College's educational outputs and accomplishments via the Chair's report and also via the College website. Education is a core goal of the College, and more educational activities are planned ahead.

## **7. Enhance our highly successful annual *ACIPC International Conference*.**

This year the College is pleased to bring you the 2016 ACIPC International Conference in Melbourne. Building on the success of arguably our most successful conference last year in Hobart, ACIPC 2016 promises a wealth of interest as we tackle the challenges and embrace the opportunities for the future of our profession. Held this year at the Pullman Hotel, Albert Park, ACIPC 2016 will broker new dimensions and frontiers in education, research and practice in infection prevention and control as we work together to prevent and control infection in our communities. The College has advanced our conference business practices by partnering with Conference Design, our official conference organisers, which will see our conferences grow from strength to strength in the years to come.

## **8. Maintain best practice governance and business processes.**

This year the College took steps to enhance our governance and business practices. Earlier in 2016 the name of the ACIPC Executive Council was changed to ACIPC Board of Directors. The Executive Council, now Board of Directors, held a view that this change, which was permitted within the existing standing provisions of the Constitution and thus requires no formal amendment therein, better reflected our duties, functions and obligations. Members of the Board of Directors are duly elected and the Board of Directors acts in accordance with our Constitution and prevailing legislative and regulatory standards of the day. This change underscored our duties, functions and obligations as the College grows and develops, and the emerging sophistication of our College. In addition to this the Board of Directors approved a review of our governance, management and business systems given we are in our 5th year of operation. The review will enable the College to grow in meeting our goals as the peak body for infection prevention and control across Australasia. It will enable us to best represent you, and your College, into the future and our continuation as a strong, highly relevant, highly visible and viable organisation.

It has been a great honor and privilege to be your President during 2016. I extend my sincerest thanks to my peers on the Board of Directors and to the staff of the College for their tremendous efforts and dedication to our College during the year. I

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also extend the same sincerest thanks to you, our members, for all that you do in the pursuit of our goals as the peak body for infection prevention and control across Australasia. You, and we, are the College. We are the peak body for infection prevention and control professionals in the Australasian region. Our focus is the prevention and control of infection in our communities. At the heart of this is the health and well-being of individuals and the community. We welcome your continuing active participation in your College as we grow and develop our profession of infection prevention and control.

Yours in infection prevention and control

Ramon

**Professor Ramon Z Shaban CACP-E**  
President

# COMMITTEE REPORTS

## Conference Organising Committee

The aims of the Conference Organising Committee (COC) and the Conference Scientific Committee (CSC) are to: 1) address the interests and educational requirements of the ACIPC membership; and 2) ensure that the annual conference provides revenue for ACIPC by generating interest that encourages attendance by both delegates and sponsors. The Committee has achieved this for the 5<sup>th</sup> International ACIPC Conference with exceptional organisational support from the professional conference organiser, Conference Design. The CSC, chaired by A/Professor Brett Mitchell, has formulated a world class scientific program with a range of both national and international speakers. In addition, the projected surplus for the conference is around \$175,000 with all 45 exhibitor booth sites sold and over 500 delegates and sponsors attending. The 2017 Conference will be held in Canberra and while the membership of the COC will remain unchanged from 2016, A/Professor Brett Mitchell is stepping down as the Chair of the CSC and will be replaced by Dr Lisa Hall. On behalf of the Conference Organising Committee I would like to thank A/Professor Brett Mitchell for performing such an exemplary job of Chairing the Scientific Committee, planning for future conferences and attracting such a high caliber of both invited speakers and submissions for oral presentations and posters at recent Conferences. I also acknowledge the work and support of the Co-Chair of the COC, Marija Juraja, as well as that of the COC members, Bernadette Brogan, Lincoln Fowler, Nicola Isles Fiona Kimber, Sandra Roodt and Lisa Ryan.

Ms Fiona Wilson  
Co-Chair

## Credentialing & Professional Standards Committee

The Credentialing and Professional Standards Committee (CAPS) undertook considerable work in 2016 to enhance the professional standing of the College and its members. The major bodies of work undertaken by the Committee have been to continue to provide a credentialing and re-credentialing service for members and the launch of the new three-tiered credentialing process from 1 July 2016. Committee members, with generous assistance from the ACIPC President, developed the required materials which were reviewed and approved by the Board of Directors prior to being uploaded onto the ACIPC website. As the deadline for the launch of the new process approached, there was a significant increase in credentialing applications submitted under the existing system. A total of 19 new credentialing applications were reviewed and of these 18 were credentialed. In addition, 16 re-credentialing applications have been received and of these, 15 met the criteria for re-credentialing. The credentialing and re-credentialing of members continues with growing interest from individuals across Australasia. The draft ACIPC Standards for Practice have been revised and are currently being formatted prior to publication. I would like to convey a sincere vote of thanks to my colleagues on the CAPS Committee for their tremendous work and efforts during the year.

Dr Deborah Macbeth  
Chair

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## **Education Committee**

The College Education Committee worked tirelessly to develop and deliver quality educational opportunities to our members and the wider health community in 2016. Our focus was to deliver on the strategic priorities set by the Board of Directors, including building our profile and strengthening our relationship with members through the delivery of our flagship ACIPC Foundations of Infection Prevention and Control Course. With the assistance of our Education Officers, Jen Patrick and Kellie Byron-Gray, and our past Operations Manager, Steve Burke, the program was delivered to 69 students. The Committee is excited to celebrate the success of our inaugural program with students set to graduate at the annual conference. The College is grateful to Medical Australia Ltd for the support offered by way of financial scholarships to support members to undertake the new Foundations Course.

The second priority area of focus in 2016 was to develop and deliver a robust short course targeting those working in residential aged care. The course has seen 91 participants engage with the two-day program delivered in Brisbane, Adelaide, Ballarat and Melbourne. Planning is underway to deliver the program in Tasmania, Sydney, Central coast, Perth and Townsville in 2017.

In response to the international non-tuberculous heater cooler unit crisis the College, in partnership with the Australian Commission on Safety and Quality in Healthcare, hosted a webinar delivered by our esteemed international colleagues, Jakko van Ingen and Joost Hopman. Whilst the planned session had some IT issues beyond our control the recorded session on the College website has had 167 hits.

I would like to acknowledge the work of the Committee members: Robyn Donnellan, Allison Roderick, Giulietta Pontivivo, Sharon Salmon, Vanessa Sparke, Sue Flockhart, Sue Atkins, Nicole Vause, and Sally Havers. Also to our members who have given up their time to review, deliver and engage on the educational content in 2016.

Mrs Belinda Henderson  
Chair

## **Finance, Governance & Risk**

A key priority for the Finance, Governance and Risk Committee for 2016 was to *Grow our business and invest in our financial sustainability*. The end-of-year financial position of the College was an \$88,878 deficit, which was a reduction in the loss compared to the previous financial year, where the deficit was \$187,921. Effectively, the bottom line has improved by \$99,043 in the last financial year. This improvement is due to an increase in revenue that exceeded the increase in costs. For example, revenue grew from \$454,465 in 2015 to \$629,270 (an increase of \$174,805) while costs only increased by \$67,460. The Board of Directors have established a forward fiscal plan to reverse the operational deficit in 2017 and establish an operating profit.

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The second priority for the Committee was to *maintain best practice governance and business processes*. The Executive Management Team noted a need to revise the existing Operational Guidelines that had been developed to help guide the set-up of the College. The Board of Directors commissioned an external governance review to ensure that the College is following best practice in terms of governance and risk management. A governance management review has been conducted by the company, BDO Australia. The results were reported to the meeting of the Board of Directors on 19 October 2016. The recommendations of the review will be implemented by the incoming Chair of the Finance, Governance & Risk Committee, Professor Marilyn Cruickshank.

The Committee Chair, Associate Professor Thea van de Mortel, was appointed Public Officer for the College on the Australian Charities and Not for Profit Commission when the Operations Manager, Steve Burke, resigned.

Associate Professor Thea van de Mortel  
Chair

### **Member Services Committee**

The Member Services Committee (MSC) is tasked with the responsibility for developing strategies for member engagement, retention and recruitment. The Committee, with its current composition, was first convened a little over a year ago. One of the first tasks the Committee undertook was a survey of members during the 2016 ACIPC Conference. Results from the survey were used to inform the 2015-2016 workplan.

The survey has also provided valuable information about which areas ACIPC can improve upon, although it was gratifying to note that 96% of respondents to the survey (n=92) would recommend their colleagues to join ACIPC. The Committee hopes to continue this confidence in ACIPC by continually reviewing the services and value we provide to our members.

Another major task of work the MSC undertook this year was a review of the membership categories. Category definitions were revised to provide clearer guidance re member eligibility for each category. A new category for post graduate students has also been introduced with the aim of increasing our full membership base in the long term.

The existing developing country membership category membership has been renamed low or middle income country membership and the definition also revised to provide clearer guidance about who is eligible for this category. The World Bank definitions for low and low-middle income countries have been adopted for this category with the inclusion of some specific countries and territories not included in the World Bank list, but in line with the ACIPC International Scholarship Program. The MSC will also work closely with the Low Middle Income Special Interest Group over the coming year to develop sponsorship and mentoring opportunities for low or middle income members. The new membership categories and definitions will apply from next year.

A review of the Special Interest Groups (SIG) is currently being conducted. At the moment, there appears to be only one fully functioning SIG, the Low Middle Income SIG. ACIPC has been approached to introduce more SIGs which prompted the need for a review of how the currently-listed SIGs were functioning. The review has

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raised the need for ACIPC to provide clearer guidance on the structure and function of the SIGs.

I would like to acknowledge the work of the committee members: Lisa Ryan, Janine Carrucan, Sandra Roodt, Wendy Bacalja, Jo-Anne Bendall and Dr Stephane Bouchoucha as well as Helen Judd who resigned from the Committee due to family commitments earlier this year. I would also like to thank Steve Burke and Lorelei Broadbent for their help with running the MSC and providing great advice and tips based on their wealth of experience and corporate knowledge.

Ms Donna Cameron  
Chair

### **Policy Committee**

In February 2016, Wendy Beckingham became Chair of the Policy Committee taking-over from the outgoing Chair, Marija Juraja. Some of the Committee did not continue into 2016. I would like to extend a big thank you to Marija Juraja and the Committee for the many pieces of work they completed during Marija's tenure. To ensure that the present Committee can move forward it is planned that an expression of interest will go out to all members to join the Committee. At this point, I would like to let all members know that I am stepping down from the Committee due to family illness. The new Chair, Associate Professor Thea van de Mortel, will commence from October 2016. The Terms of Reference for the Committee were reviewed by the Board of Directors in February to ensure the Committee had a clear path going forward in 2016. The Committee has continued to be involved in providing responses to external stakeholders and developing new, or updating existing position papers. In addition, a complete list of proposed position papers has been prepared with the Committee continuing to work on membership responses regarding required position papers.

The committee has recently been working with the Australasian Society for Ultrasound in Medicine (ASUM) on the Guidelines for Reprocessing of Ultrasound Transducers. This work was undertaken by a sub-committee established by Marija and is currently being completed by ACIPC President, Ramon Shaban. You will note there are a number of completed position papers on the ACIPC website and I would encourage all members to seek out the position papers as they are handy in your everyday work. Several of the position papers are ready for review in 2017. As well, there are several position papers in draft and under the guidance of Thea, I am sure the position papers will be completed shortly, these include Surgical Hand Hygiene and Alcohol Based Hand Rub.

The Committee has had requests to work collaboratively (or review and provide a response) on behalf of ACIPC and its membership on several external stakeholders' guidelines, Standards, Acts and position papers during 2015 and 2016.

I would like to take the opportunity to thank all members for their support, suggestions, encouragement and feedback. I suggest if you have the opportunity to help the College in any way your involvement is welcomed.

Mrs Wendy Beckingham  
Chair

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## Research Committee

The Research Committee has several functions:

- To administer the ACIPC Research Grant Scheme
- To administer the ACIPC Research Access Program
- To provide expert advice to the Board of Directors and other committees as required
- To establish current research priorities for ACIPC
- To foster opportunities for research funding

During 2016, members of the Committee have been working hard in all these areas.

Major pieces of work have included updating the guidelines for researchers and administering the ACIPC Grants.

The Committee receives many requests from researchers to facilitate access to ACIPC members. Concerns were raised by members during 2015 that potential existed for exploiting members through access via the *Infexion Connexion* list. After careful consideration and a review of common practices by other bodies, the Guidelines for Researchers were reviewed by the Research Committee and approved by the Board of Directors. The guidelines now clearly step-out what is required when undertaking research and seeking access to ACIPC members, and are available for downloading on the College website.

I would like to personally thank all members of the Committee for their work over the past 12 months, to the Board of Directors for their counsel and support, and of course to the general membership for their support and interest.

Dr Phil Russo  
Chair

## Journal Committee - Infection Disease and Health

2016 saw the commencement of the College's new journal, *Infection Disease and Health* (IDH). The transition from *Healthcare Infection* to IDH has progressed well. The widened scope of IDH, reflects the changing dynamic of infection prevention and control - the interconnections between the environment, animal and human health.

IDH and through our new publisher Elsevier, is now able to offer more for members and authors. These include:

- The ability to publish articles at no cost or via an open access route
  - Reduction in the open access article processing fees where an author is an ACIPC member
  - Discounts on Elsevier products
  - The ability for clinicians, academics and others to search for articles via ScienceDirect
  - A new website, with improved functionality and incorporation of social media
  - A wider breadth of articles published in IDH
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- Papers made freely available for 50 days' post publication
- A fast, thorough peer review process

The production of a high quality scholarly journal is key to enhancing ACIPC reputation and influence within Australia and internationally. In 2016, we have seen great progress. This has included increased submissions to the journal, a rejection rate of article comparable with leading journals - ensuring the publication of high quality articles and an increasing social media presence. Latest citation data for the journal has shown a sharp and continued increased in the past four years – one of the few infection control journals to see such a trend.

As interim Editor-in-Chief, I have established an Editorial Board and senior editorial team to assist with the transition. The Editorial Board will be further enhanced over the coming 12 months. There are also exciting plans to improve the reach and impact of the journal within Australia and our region.

As College members, you can support the journal in variety of ways including submitting or encouraging submissions of research to the journal, using articles published in IDH as evidence in policy development and education you provide, undertaking peer reviews if requested, following the journal on Twitter (@IDHjournal) and retweeting important updates. All of these play an important role in enhancing the journal and in turn the ACIPC's reputation and influence. I strongly encourage you to support your journal in this way.

I would like to thank ACIPC members, the IDH Editorial Board and Senior Editors of the journal Professor Stephanie Dancer, Professor Lyn Gilbert, Professor Allen Cheng and Professor Ramon Shaban for their support.

Associate Professor Brett Mitchell  
Editor in Chief, Infection, Disease and Health

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**Audited Financial Reports 1 July 2015 - 30 June 2016**



**AUSTRALASIAN COLLEGE FOR INFECTION  
PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**FINANCIAL REPORT**

**FOR THE YEAR ENDED 30 JUNE 2016**

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD  
ABN 61 154 341 036**

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# AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

## DIRECTORS' REPORT

Your directors present their report on the company for the financial year ended 30 June 2016.

The names of the directors in office at anytime during or since the end of the year are:

Ramon Shaban	Donna Cameron	Thea Van De Mortel
Marilyn Cruickshank	Deborough Macbeth	Fiona Wilson
Belinda Henderson	Philip Russo	Peter Martin
Wendy Beckingham	Sharon Salmon	

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net loss of the company for the financial year amounted to \$88,878.

A review of the operations of the company during the financial year and the results of those operations are as follows:

The company was established in January 2012 from the merger of the Australian Infection Control Association with the existing state based infection control associations across Australia. The company is engaged in a broad range of national and international programs representing the discipline of infection prevention and control including consultancy, policy development, education and professional development.

No significant change in the nature of these activities occurred during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of the State.

The company is prohibited from paying dividends to members.

No options over issued shares or interests in the company were granted during or since the end of the financial year and there were no options outstanding at the date of this report.

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of the company.

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**DIRECTORS' REPORT**

**Auditor's Independence Declaration**

A copy of the auditor's independence declaration as required under Section 307C of the Corporations Act 2001 is attached to this financial report.

Signed in accordance with a resolution of the board of directors:

Director Ramon Shaban

Signature ROL 19/10/2016

Director Belinda Henderson

Signature B Henderson 19.10.16.

Date:


**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD  
ABN 61 154 341 036**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER  
SECTION 307C OF THE CORPORATIONS ACT 2001**

**TO THE DIRECTORS OF  
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2016:

- (i) No contraventions of the auditor independence requirements as set out in the Corporations Act
  
- (ii) No contraventions of any applicable code of professional conduct in relation to the audit.

  
\_\_\_\_\_  
**Partner: Melissa McCrystal**  
**Accru Rawsons**  
**Chartered Accountant**  
**Level 2**  
**160 Wharf Street**  
**Brisbane QLD 4001**

**Date:** 2/9/16

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**  
**ABN 61 154 341 036**

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2016**

	Note	2016 \$	2015 \$
Revenue from ordinary activities	2	629,270	454,465
Expenses from ordinary activities		(718,158)	(650,798)
<b>Profit (loss) for the year</b>		<b>(88,888)</b>	<b>(196,333)</b>
<u>Add</u> Funds transferred from state based infection control associations		465	8,412
<b>INCREASE (DECREASE) IN COMPANY FUNDS FOR THE YEAR</b>		<b><u>(88,423)</u></b>	<b><u>(187,921)</u></b>

The accompanying notes form part of these financial statements.

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**BALANCE SHEET**

**AS AT 30 JUNE 2016**

	Note	2016 \$	2015 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	875,205	1,165,691
Trade and other receivables	4	38,118	99,000
<b>TOTAL CURRENT ASSETS</b>		<u>913,323</u>	<u>1,264,691</u>
<b>NON-CURRENT ASSETS</b>			
Banner and Display	5	3,250	-
<b>TOTAL NON-CURRENT ASSETS</b>		<u>3,250</u>	<u>-</u>
<b>TOTAL ASSETS</b>		<u>916,573</u>	<u>1,264,691</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	5	65,391	325,086
<b>TOTAL CURRENT LIABILITIES</b>		<u>65,391</u>	<u>325,086</u>
<b>TOTAL LIABILITIES</b>		<u>65,391</u>	<u>325,086</u>
<b>NET ASSETS</b>		<u>851,182</u>	<u>939,605</u>
<b>EQUITY</b>			
Retained Earnings		851,182	939,605
<b>TOTAL EQUITY</b>		<u>851,182</u>	<u>939,605</u>

The accompanying notes form part of these financial statements.

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**STATEMENT OF CHANGES IN EQUITY**

**AS AT 30 JUNE 2016**

	<b>Retained Earnings \$</b>
<b>Balance at 1 July 2011</b>	NIL
Australian Infection Control Association (AICA) equity transferred at restructure	340,066
Increase in company funds for the 11/12 year	833,744
<b>Balance at 30 June 2012</b>	<u>1,173,810</u>
Increase in company funds for the 12/13 year	130,085
<b>Balance at 30 June 2013</b>	<u>1,303,895</u>
Decrease in company funds for the 13/14 year	(176,369)
<b>Balance at 30 June 2014</b>	<u>1,127,526</u>
Decrease in company funds for the 14/15 year	(187,921)
<b>Balance at 30 June 2015</b>	<u>939,605</u>
Decrease in company funds for the 15/16 year	(88,423)
<b>Balance at 30 June 2016</b>	<u>851,182</u>

The accompanying notes form part of these financial statements.



**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2016**

	Note	2016 \$	2015 \$
<b>Cash flows from operating activities</b>			
Receipts from Operations		672,569	379,776
Interest Received		18,049	27,915
Payments to Suppliers		<u>(977,603)</u>	<u>(673,664)</u>
<b>Net cash provided by operating activities</b>	<b>7(b)</b>	<u>(286,986)</u>	<u>(265,973)</u>
<b>Cash flows from investing activities</b>			
Payment for Property, Plant & Equipment		3,500	-
Proceeds from Property, Plant & Equipment		<u>-</u>	<u>-</u>
<b>Net cash provided by (used in) investing activities</b>		<u>3,500</u>	<u>-</u>
<b>Cash flows from financing activities</b>			
Transfer of funds from AICA at restructure		<u>-</u>	<u>-</u>
<b>Net cash provided by (used in) financing activities</b>		<u>-</u>	<u>-</u>
Net increase (decrease) in cash held		(290,486)	(265,973)
Cash and cash equivalents at beginning of financial year		<u>1,165,691</u>	<u>1,431,664</u>
Cash and cash equivalents at end of financial year	<b>7(a)</b>	<u><u>875,205</u></u>	<u><u>1,165,691</u></u>

The accompanying notes form part of these financial statements.

# AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

This financial report covers Australasian College for Infection Prevention and Control Ltd as an individual entity.

### 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Preparation**

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below and have been consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

#### **(a) Income Tax**

The entity is exempt from income tax under Section 50 of Income Tax Assessment Act 1997. Accordingly no income tax is provided for in the accounts.

#### **(b) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

At each reporting date, the company assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2016**

	Note	2016 \$	2015 \$
<b>2. REVENUE AND OTHER INCOME</b>			
Interest received		18,049	27,915
Other Income		611,221	426,550
Total Revenue		<u>629,270</u>	<u>454,465</u>
<b>3. CASH AND CASH EQUIVALENTS</b>			
Cash at bank		875,205	1,165,691
		<u>875,205</u>	<u>1,165,691</u>
<b>4. TRADE AND OTHER RECEIVABLES</b>			
<b>CURRENT</b>			
Prepayments		35,903	99,000
Goods and Services Tax		2,215	-
		<u>38,118</u>	<u>99,000</u>
<b>3. Plant &amp; Equipment</b>			
Banner and Display		3,500	-
Less: Accumulated Depreciation		<u>(250)</u>	<u>-</u>
		<u>3,250</u>	<u>-</u>

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2016**

	Note	2016 \$	2015 \$
<b>5. TRADE AND OTHER PAYABLES</b>			
<b>CURRENT</b>			
Trade Creditors		145	22,155
Membership fees in advance		65,246	11,778
Goods and Services Tax		-	4,448
Events Paid in Advance		-	100
Funds Received 2014 Conference		-	-
Funds Received 2015 Conference		-	286,605
		<u>65,391</u>	<u>325,086</u>

**6. COMPANY DETAILS**

The registered office of the company is:

Agenda Management  
33 Rossmoya Street  
Carindale QLD 4152

The principal place of business is:

Agenda Management  
33 Rossmoya Street  
Carindale Qld 4152

**7. CASH FLOW INFORMATION**

**(a) Reconciliation of Cash**

Cash at the end of financial year as shown in the Statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:

Cash at Bank	<u>875,205</u>	<u>1,165,691</u>
	<u>875,205</u>	<u>1,165,691</u>

**(b) Reconciliation of cash flow from operations with profit**

	Note	2016 \$	2015 \$
Increase (Decrease) in company funds for the year		(88,423)	(187,921)
Non-cash flows in profit:			
Depreciation		-	-
Charges to provisions		-	-
Changes in Assets & Liabilities:			
Decrease (Increase) in Current Receivables		60,882	(80,727)
Decrease (Increase) in Non-Current Assets		(3,250)	-
Increase (Decrease) in Current Liabilities		<u>(259,695)</u>	<u>2,675</u>
<b>Net cash provided by operating activities</b>		<u>(290,486)</u>	<u>(265,973)</u>

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD**

**ABN 61 154 341 036**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2016**

**8. DIRECTORS REMUNERATION**

The following directors received meeting attendance fees and other council professional fees during the year as disclosed:

	\$
R Shaban	12,000
M Juraja	2,000
D Cameron	4,000
P Russo	4,000
T Gardiner	2,000
S Salmon	4,000
L Lewis	2,000
A Wells	2,000
M Wishart	2,000
T Mortel	2,000
B Henderson	12,000
M Cruickshank	2,000
W Beckingham	2,000
F Wilson	2,000
P Martin	2,000
	<hr/> 56,000

**9. CONTINGENT ASSETS & LIABILITES**

The directors are not aware of any contingent assets or contingent liabilities of the company.

**10. EVENTS AFTER THE BALANCE SHEET DATE**

There have been no material events occurring after balance date that would affect the financial position and performance of the company

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD  
ABN 61 154 341 036

DIRECTORS' DECLARATION

The directors of the company declare that:

1. The financial statements and notes are in accordance with the Corporations Act 2001; and:
  - (a) comply with Australian Accounting Standards; and
  - (b) give a true and fair view of the financial positions as at 30 June 2016 and of the performance, as represented by the results of its operations for the year ended on that date; and
  
2. In the directors' opinion there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director Ramon Shaban

Signature ROl 19/10/2016

Director Belinda Henderson

Signature B Henderson 19.10.16.

Date:

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD  
ABN 61 154 341 036**

**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF  
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD**

We have audited the accompanying financial report of Australasian College for Infection Prevention and Control Ltd which comprises the balance sheet as at 30 June 2016 and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the director's declaration.

*Directors' Responsibility for the Financial Report*

The directors of the company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. In Note 1, the directors also state, in accordance with Accounting Standard AASB 101: 'Presentation of Financial Statements', that compliance with the Australian equivalents to International Financial Reporting Standards (IFRS) ensures that the financial report, comprising the financial statements and notes, complies with IFRS.

*Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Independence*

In conducting our audit, we complied with the independence requirements of the Corporations Act 2001.

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD**

**ABN 61 154 341 036**

**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF  
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL  
LTD**

*Auditor's Opinion*

In our opinion:

The financial report presents fairly, in all material aspects, the financial position of Australasian College for Infection Prevention and Control Ltd as of 30 June 2016, and of its financial performance and its cash flows for the year ended in accordance with the Corporations Act 2001 and the Australian Accounting Standards (including Australian Accounting Interpretations).

*m m-crystal*

**Partner: Melissa McCrystal  
Accru Rawsons  
Chartered Accountant  
160 Wharf Street  
Brisbane, QLD, 4001**

**Dated:** 24/10/16