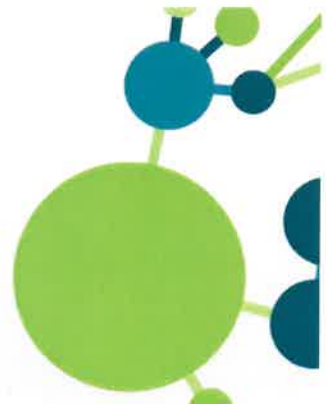




ACIPPC

Australasian College
for Infection Prevention and Control

2014 Annual Report



President's Report 2014

The last 12 months has been a busy time for all involved in infection prevention and control. As a profession, we have been faced with the realities of healthcare reform, reduction in resources, and the challenges of infectious diseases in the returned traveller as we watch the number of measles notifications increase Nationally, and of course, the College has been actively involved in the National response to the West African Ebola crisis.

All of these challenges bring opportunities for our profession to highlight and showcase what we do best – preventing and controlling infection. The National healthcare associated infection agenda has seen input from College members into position statements, National Standards and guidelines with the outcomes being the launch of the Commission Standards, ACHS's clinical indicators for infection control, and of course, the increased focus on antimicrobial stewardship.

Over this time, the College has facilitated approximately 65 events and has had over 1400 member registrations for these events. It is wonderful to see that ACIPC members are actively engaged with many participating in various sessions. These activities assist with networking, as well as professional development and we are receiving very positive feedback from everyone who attends. Next year's membership activities will continue to include journal club, breakfast networking meetings, new member webinars, lunch-and-learn sessions, as well as the *3M Marketing for Success* and State/regional one day education workshops.

We also engaged with our corporate partners, holding our first face-to-face meeting with key stakeholders. This event provided an opportunity for our corporate partners to openly discuss how we can work collaboratively together to further opportunities for education, research and product development. This event provided a platform for future collaborative actions, not to mention an understanding of pressures and expectations of ICPs and corporate partners.

Member engagement and provision of opportunities for education and networking have been our objectives during this phase as we continue to consolidate the work of the College. This could not happen without the interest and enthusiasm of all members who drive these activities – too numerous to mention, but make no mistake – your efforts are appreciated – you are building the College now and for the future.

The College journal, a tangible product for member's research, remains an important focus of the College. *Infexion Connexion* continues to gain momentum with questions posed on a daily basis from all around the world. Social media is also starting to become an important tool for sharing information such as radio interviews, conference sessions. Tweet @ACIPC @HealthcareInfec.

On a special note, I would also like to acknowledge the nomination of Claire Boardman for Australian of the Year (previous AICA President September 2007 – November 2011, ACIPC President 1 January 2012 – 30 June 2012 and ACIPC Past President until 30 June 2013). Claire's hard work in bringing the previous State and National bodies together, being a role model and furthering the professionalism of the ICP has propelled not only her professional standing within Australia, but also highlighted awareness of our organisation. A great achievement acknowledged.

I do wish to acknowledge our support staff, Lorelei and David Broadbent, Paul Hodgson and Steve Burke for their hard work and dedication to enable all of the events, resources and support for our members. To our Immediate Past President, Marija Juraja; President Elect, Ramon Shaban; and the Executive Council members: Phil Russo, Annie Wells, Lesley Lewis, Cheryl Rosiak, Tain Gardiner, Michael Wishart, Donna Cameron and Mary Potter thank you for your commitment and hard work in driving our Vision to lead education, research and evidence base practice building a healthier community.

Belinda Henderson
President
July 2014-

Marija Juraja
Immediate Past President
January 2013 - June 2014

Committee Reports

Credentiailling and Professional Standards Committee

The Credentiailling and Professional Standards Committee (CAPS) further enhanced the work and professional standing of the College and its members during 2014.

The committee has commenced revision of the former AICA Practice Standards by which infection control professionals practice, and are scheduled for launch in February 2015.

The credentiailling and re-credentiailling of members continues with growing interest from individuals across Australasia.

The CAPS committee was recently approached by the Australian Stomal Therapy Nurses Association to conduct an external review of their credentiailling program based on the standing of the ACIPC program. This follows ACIPC's leadership of the introduction of the Drug and Alcohol Nurses Association credentiailling process during 2013. CAPS Committee Chair, Professor Ramon Shaban, led the establishment of the DANA credentiailling program, which is based on the ACIPC model. ACIPC is pleased to be in a position to assist fellow professional Colleges with establishing and reviewing credentiailling programs and commend these and other efforts to extend their professional standing.

The committee provides and facilitates a mentorship program for individuals seeking initial credentiailling and also those undertaking re-credentiailling as they extend their professional standing. The committee has commenced the formal evaluation of ACIPC's credentiailling with particular emphasis on making greater use of the expertise of its credentiailling members through an ACIPC Expert Database.

The committee is working on establishing a position statement articulating the Elements of an Infection Control Program with the aim of launching it in 2015.

Finally, the work of the committee has been further extended to include College representation and participation in global outbreak preparedness and response in partnership with other leading organisations, in particular the World Health Organisation Global Outbreak Alert and Response Network.

Special Interest Group Advisory Committee

The Special Interest Group (SIG) Advisory Committee was an inaugural College committee responsible for establishing SIGs and for setting-up a framework for them to operate.

A set of geographic and topic-based SIGs have been established. A suite of activities is occurring from face-to-face networking and professional development meetings, seminars, webinars and teleconferences. An email discussion list for communication between members of each SIG, plus an area on the College website where resources can be posted is available. The opportunity exists for the establishment of new SIG groups and interest from members is regularly called for through the College E-bulletin.

In May 2014, the SIG Advisory Committee was disbanded as the purpose of this group - to establish SIGs and develop a framework for them to operate - had been achieved. Ongoing stewardship of Special Interest Group activity has now been incorporated into the functions of the Education Committee.

Education Committee

The Education Committee has provided input and guidance into the educational activities of the College during 2014. There have been many activities facilitated by the College throughout the county and in a variety of formats such as workshops, webinars, seminars and professional development forums. Examples of workshops include: Antimicrobial Stewardship, Aseptic Technique and 3M Marketing for Success. The College has provided funding for interstate guest speakers at some State based SIG professional development forums. Topics have included: accreditation and catheter associated urinary tract infections. The College partnered with a State based SIG to run a one-day seminar.

Webinars have also been regularly facilitated by the College this year and examples include; Ebola Virus Disease, Writing for Publication, Novice ICP Network series, Journal Club and New Member webinars.

A significant piece of work that has been completed by the Education Committee is the development of a detailed Education Strategy that sets out priority areas for 2014 – 2016. The priority areas include the development of:

- short courses, forums and online resources;
- basic infection control courses; and
- an accreditation framework for infection prevention and control courses in Australia.

To support the priorities set out in the Education Strategy, the College has allocated resources to employ an Education Officer. The Education Committee was instrumental in developing the position description for this role of which recruitment is currently occurring. The Education Officer, once appointed, will be responsible for working on the priority areas as set out in the Education Strategy. The Education Committee and Executive Council will provide input and support the Education Officer. In 2015, current and new educational opportunities for College members will continue.

Governance Committee

The Governance Committee was established in 2013 with the aim of providing a robust governance structure that will guide the functions and services of the College to deliver maximum value to the membership.

This year, the Governance Committee recruited two members to the small team and commenced regular meetings with the following outcomes:

- Establishment of a Risk Register
- Establishment of a Contracts Register
- Drafting a number of governance policies which are progressing through the approval process in preparation to be published on the website
- Participating in the review of the College Constitution
- Working on draft Terms of Reference in preparation to establish a Finance & Audit Sub-committee. It is anticipated this committee will provide scrutiny and oversight of the College's financial management and investment strategies.

Member Services Committee

The Member Services Committee is now at full-strength and is very appreciative of the experienced members giving their time. Discussions have been held in regard to categories of membership, including Students and Fellows. Work is proceeding on a Member Charter, and strategies for engaging members. The Member Services Committee does not stand in isolation from other committees and there is some overlap - an example is the website, and the Communications Committee. A consumer page, with many useful links, has been prepared and added to the website.

Policy Committee

The Policy Committee has been re-formulated this year with its priority areas as listed in the Committee Action plan (published on the College website), ie, MRO Management (patient management to include readmissions, screening, clearance, management in specific areas ie RACF, risk assessment). – phase 1; Standard and Surgical Aseptic Technique (AT) – phase 2; and Environmental Cleaning – phase 3. In addition to this, the College has been active in contributing to policy development.

Research Committee

This year, the ACIPC Research Committee's main priority was to finalise the Terms of Reference (ToR) and establish robust governance of the ACIPC Grants process. Finalisation of the ToRs was achieved early, followed by endorsement from the Executive of the ACIPC Grant Rules and Application process.

During 2014, the inaugural ACIPC Grants were advertised and through a rigorous process of application review, including the involvement of two external reviewers, saw the successful awarding of the Early Career Research Grant and Seed Grant to two ACIPC members. These Grants will enable members to identify areas for research that will lead to improved knowledge; evidence based education and practice and improved outcomes, a key focus of the College.

The Research Committee members look forward to continuing to foster research opportunities with the members in the coming year.

**AUSTRALASIAN COLLEGE FOR INFECTION
PREVENTION AND CONTROL LTD**

ABN 61 154 341 036

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2014

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD
ABN 61 154 341 036**

CONTENTS

	Page No.
Directors' Report	2
Auditor's Independence Declaration	4
Income Statement	5
Balance Sheet	6
Statement of Changes in Equity	7
Cash Flow Statement	8
Notes to the Financial Statements	9
Directors' Declaration	13
Independent Audit Report	14

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

DIRECTORS' REPORT

Your directors present their report on the company for the financial year ended 30 June 2014.

The names of the directors in office at anytime during or since the end of the year are:

Claire Boardman	Ramon Shaban	Marija Juraja
Michael Wishart	Phil Russo	Tain Gardiner
Mary Potter	Donna Cameron	Annie Wells
Belinda Henderson	Cheryl Rosiak	Lesley Lewis

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net loss of the company for the financial year amounted to \$176,369.

A review of the operations of the company during the financial year and the results of those operations are as follows:

The company was established in January 2012 from the merger of the Australian Infection Control Association with the existing state based infection control associations across Australia. The company is engaged in a broad range of national and international programs representing the discipline of infection prevention and control including consultancy, policy development, education and professional development.

No significant change in the nature of these activities occurred during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of the State.

The company is prohibited from paying dividends to members.

No options over issued shares or interests in the company were granted during or since the end of the financial year and there were no options outstanding at the date of this report.

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of the company.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

DIRECTORS' REPORT

Auditor's Independence Declaration

A copy of the auditor's independence declaration as required under Section 307C of the Corporations Act 2001 is attached to this financial report.

Signed in accordance with a resolution of the board of directors:

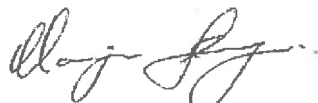
Director Belinda Henderson

Signature



Director Marija Juraja

Signature



**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD
ABN 61 154 341 036**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER
SECTION 307C OF THE CORPORATIONS ACT 2001**

**TO THE DIRECTORS OF
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2014:

- (i) No contraventions of the auditor independence requirements as set out in the Corporations Act

- (ii) No contraventions of any applicable code of professional conduct in relation to the audit.

mmccrystal

**Partner: Melissa McCrystal
Accru Rawsons
Chartered Accountant
Level 2
160 Wharf Street
Brisbane QLD 4001**

Date: *27 October 2014*

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD
ABN 61 154 341 036

INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
Revenue from ordinary activities	2	425,157	402,505
Expenses from ordinary activities		(608,047)	(420,288)
Profit (loss) for the year		(182,890)	(17,783)
<u>Add</u> Funds transferred from state based infection control associations		6,521	147,868
INCREASE (DECREASE) IN COMPANY FUNDS FOR THE YEAR		(176,369)	130,085

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

BALANCE SHEET

AS AT 30 JUNE 2014

	Note	2014 \$	2013 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	3	1,431,664	1,285,234
Trade and other receivables	4	18,273	37,837
TOTAL CURRENT ASSETS		<u>1,449,937</u>	<u>1,323,071</u>
TOTAL ASSETS		<u>1,449,937</u>	<u>1,323,071</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	5	322,411	19,176
TOTAL CURRENT LIABILITIES		<u>322,411</u>	<u>19,176</u>
TOTAL LIABILITIES		<u>322,411</u>	<u>19,176</u>
NET ASSETS		<u>1,127,526</u>	<u>1,303,895</u>
EQUITY			
Retained Earnings		<u>1,127,526</u>	<u>1,303,895</u>
TOTAL EQUITY		<u>1,127,526</u>	<u>1,303,895</u>

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

STATEMENT OF CHANGES IN EQUITY

AS AT 30 JUNE 2014

	Retained Earnings
	\$
Balance at 1 July 2011	NIL
Australian Infection Control Association (AICA) equity transferred at restructure	340,066
Increase in company funds for the 11/12 year	<u>833,744</u>
Balance at 30 June 2012	<u><u>1,173,810</u></u>
Increase in company funds for the 12/13 year	<u>130,085</u>
Balance at 30 June 2013	<u><u>1,303,895</u></u>
Decrease in company funds for the 13/14 year	<u>(176,369)</u>
Balance at 30 June 2014	<u><u>1,127,526</u></u>

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
Cash flows from operating activities			
Receipts from Operations		671,808	919,106
Interest Received		37,650	18,813
Payments to Suppliers		(563,028)	(406,867)
Net cash provided by operating activities	7(b)	146,430	531,052
Cash flows from Investing activities			
Payment for Property, Plant & Equipment		-	-
Proceeds from Property, Plant & Equipment		-	-
Net cash provided by (used in) investing activities		-	-
Cash flows from financing activities			
Transfer of funds from AICA at restructure		-	-
Net cash provided by (used in) financing activities		-	-
Net increase (decrease) in cash held		146,430	531,052
Cash and cash equivalents at beginning of financial year		1,285,234	754,182
Cash and cash equivalents at end of financial year	7(a)	1,431,664	1,285,234

The accompanying notes form part of these financial statements.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

This financial report covers Australasian College for Infection Prevention and Control Ltd as an individual entity.

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below and have been consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

(a) Income Tax

The entity is exempt from income tax under Section 50 of Income Tax Assessment Act 1997. Accordingly no income tax is provided for in the accounts.

(b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

At each reporting date, the company assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**

	Note	2014 \$	2013 \$
2. REVENUE AND OTHER INCOME			
Interest received		37,650	18,813
Other Income		387,507	383,692
Total Revenue		<u>425,157</u>	<u>402,505</u>
3. CASH AND CASH EQUIVALENTS			
Cash at bank		1,431,664	1,285,234
		<u>1,431,664</u>	<u>1,285,234</u>
4. TRADE AND OTHER RECEIVABLES			
CURRENT			
Prepayments		4,200	30,000
Goods and Services Tax		14,073	7,837
		<u>18,273</u>	<u>37,837</u>

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**

	Note	2014 \$	2013 \$
5. TRADE AND OTHER PAYABLES			
CURRENT			
Trade Creditors		45,020	-
Membership fees in advance		54,595	19,176
Funds Received 2014 Conference		222,796	-
		<u>322,411</u>	<u>19,176</u>

6. COMPANY DETAILS

The registered office of the company is:

Agenda Management
33 Rossmoya Street
Carindale QLD 4152

The principal place of business is:

Agenda Management
33 Rossmoya Street
Carindale Qld 4152

7. CASH FLOW INFORMATION

(a) Reconciliation of Cash

Cash at the end of financial year as shown in the Statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:

Cash at Bank	<u>1,431,664</u>	<u>1,285,234</u>
	<u>1,431,664</u>	<u>1,285,234</u>

(b) Reconciliation of cash flow from operations with profit

	Note	2014 \$	2013 \$
Increase (Decrease) in company funds for the year		(176,369)	130,085
Non-cash flows in profit:			
Depreciation		-	-
Charges to provisions		-	-
Changes in Assets & Liabilities:			
Decrease (Increase) in Current Receivables		19,564	384,691
Increase (Decrease) in Other Payables		-	-
Increase (Decrease) in Current Liabilities		<u>303,235</u>	<u>16,276</u>
Net cash provided by operating activities		<u>146,430</u>	<u>531,052</u>

AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL LTD

ABN 61 154 341 036

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**

8. DIRECTORS REMUNERATION

The following directors received meeting attendance fees and other council professional fees during the year as disclosed:

	\$
M.Juraja	9,796
C Boardman	7,260
A. Wells	4,460
R Shaban	4,000
M Wishart	3,920
L Lewis	3,240
C Rosiak	3,040
T Gardiner	2,520
P Russo	2,440
B Henderson	1,880
M Potter	1,040
A. McLean (Payment from 2012-2013)	860
M. Reilly (Payment from 2012-2013)	345
	<hr/> 44,801

9. CONTINGENT ASSETS & LIABILITES

The directors are not aware of any contingent assets or contingent liabilities of the company.

10. EVENTS AFTER THE BALANCE SHEET DATE

There have been no material events occurring after balance date that would affect the financial position and performance of the company

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD
ABN 61 154 341 036**

DIRECTORS' DECLARATION

The directors of the company declare that:

1. The financial statements and notes are in accordance with the Corporations Act 2001; and
 - (a) comply with Australian Accounting Standards; and
 - (b) give a true and fair view of the financial positions as at 30 June 2014 and of the performance, as represented by the results of its operations for the year ended on that date; and

2. In the directors' opinion there are reasonable grounds to believe that the entity will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director Belinda Henderson

Signature 

Director Marija Juraja

Signature 

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD
ABN 61 154 341 036**

**INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

We have audited the accompanying financial report of Australasian College for Infection Prevention and Control Ltd which comprises the balance sheet as at 30 June 2014 and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the director's declaration.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. In Note 1, the directors also state, in accordance with Accounting Standard AASB 101: 'Presentation of Financial Statements', that compliance with the Australian equivalents to International Financial Reporting Standards (IFRS) ensures that the financial report, comprising the financial statements and notes, complies with IFRS.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis

Independence

In conducting our audit, we complied with the independence requirements of the Corporations Act 2011.

**AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

ABN 61 154 341 036

**INDEPENDENT AUDIT REPORT
TO THE MEMBERS OF
AUSTRALASIAN COLLEGE FOR INFECTION PREVENTION AND CONTROL
LTD**

Auditor's Opinion

In our opinion:

The financial report presents fairly, in all material aspects, the financial position of Australasian College for Infection Prevention and Control Ltd as of 30 June 2014, and of its financial performance and its cash flows for the year ended in accordance with the Corporations Act 2001 and the Australian Accounting Standards (including Australian Accounting Interpretations).

m m'Crystal

**Partner: Melissa McCrystal
Accru Rawsons
Chartered Accountant
160 Wharf Street
Brisbane, QLD, 4001**

Dated: *27 October 2014*