



West Australian Special Interest Group (WASIG) Terms of Reference

Background

ACIPC members associated with specific areas of health care, who have a special interest in a particular infection control topic or who are geographically linked have unique needs for networking, education and information sharing.

Special Interest Groups (SIGs) are for infection control professional at all levels from novice to expert and no experience is necessary, just a willingness to share and participate in group discussion.

Purpose

- To facilitate meeting the unique infection control needs for best practice West Australian Infection Control Professionals (ICP).
- To develop and maintain a network for sharing information, ideas, solutions to issues and other specific interest group resources.
- To identify and refer to the Policy and Publication Committee topics for positions statements, generic or model standards, policies or procedures.
- To identify and refer on to the ACIPC Education Committee continuing infection prevention and control education requirements in the interest group area.
- To identify and refer on to the ACIPC Research Committee topics for infection control research in the interest group area.
- To identify interested group members who have specific expertise to represent the ACIPC on other internal or external committees and who may be willing to be added to a database of experts.
- To provide a forum for ACIPC to actively promote understanding of the unique interest group needs.
- To promote infection control research in the interest group area.
- To promote synergistic partnerships with other SIGs or relevant external groups.

Structure

- Special interest group membership is only open to ACIPC members.
- The WASIG will report through the Special Interest Advisory Committee Chairperson to the ACIPC Executive Council.
- The WASIG will be facilitated by a liaison person for a term of two years.



- The liaison person for the initial SIGs will be an appointed member of the SIG Advisory Committee.
- The WASIG will be co-coordinated by two volunteer leads.

Functions of the WASIG Liaison Person

- The role of the WASIG Liaison Person will be to:
 - Facilitate SIG activities;
 - Request funding for SIG activities;
 - Facilitate the submission of regular reports to the SIG Advisory Committee and contribute to a regular online E-bulletin; and
 - Communicate education and research and policy and procedure topics to the relevant ACIPC committees via the SIG Advisory Committee.

Functions of the WASIG Co-Leads

The role of the WASIG Co-Leads will be to:

- Facilitate WASIG activities;
- Request funding for WASIG activities; and
- Facilitate the submission of regular reports to the WASIG Liaison Person.

WASIG
9 August 2013

